



The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-2016

I. Details of the Institution

1.1 Name of the Institution

DESHBANDHU COLLEGE FOR GIRLS

1.2 Address Line 1

45,C RASHBEHARI AVENUE.

Address Line 2

City/Town

KOLKATA

State

WESTBENGAL

Pin Code

700026

Institution e-mail address

dbcollegeforgirls@gmail.com

Contact Nos.

(033) 24640349, 24638116

Name of the Head of the Institution:

Dr. Anita Chattopadhaya Gupta

Tel. No. with STD Code:

(033) 24638116



Mobile:

9830192556

Name of the IQAC Co-ordinator:

MS. DEVBANI RAYCHAUDHURI w.e.f.
07.08.15

Mobile:

9831340280

IQAC e-mail address:

iqac.dbcollegeforgirls@gmail.com

1.3 NAAC Track ID(For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

March 31, 2007 /117

1.5 Website address:

deshbandhucollegeforgirls.net

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2007	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

July ,2007



1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2007—2008; 14/08/2008
- ii. AQAR 2008—2009 ; 2009
- iii. AQAR 2010—2011; April, 2016
- iv. AQAR 2011 –2012 22 /12/ 2015
- v. AQAR 2012 –2013 22 /12/ 2015
- vi. AQAR 2013 –2014 22 / 12/ 2015
- vii. AQAR 2014 –2015 22 / 12/ 2015
- viii. AQAR 2015-2016

1.9 Institutional Status

University ☒ State ☒ Central ☐emed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (PhysEdu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

BBA



1.11 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

None

University with Potential for Excellence

N.A

UGC-CPE

N.A

DST Star Scheme

N.A

UGC-CE

N.A

UGC-Special Assistance Programme

N.A

DST-FIST

N.A

UGC-Innovative PG programmes

N.A

Any other (Specify)

None

UGC-COP Programmes

N.A

2. IQAC Composition and Activities

2.1 No. of Teachers

06 +1

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

00

2.4 No. of Management representatives

00

2.5 No. of Alumni

00

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

01

2.9 Total No. of members

11



2.10 No. of IQAC meetings held : 04

2.11 No. of meetings with various stakeholders:

No.	<input type="text"/>	Faculty	<input type="text" value="04"/>
Non-Teaching Staff	<input type="text"/>	Students	<input type="text"/>
Alumni	<input type="text"/>	Others	<input type="text"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="4"/>	International	<input type="text" value="0"/>	National	<input type="text" value="0"/>	State	<input type="text" value="0"/>	Institution Level	<input type="text" value="04"/>
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(ii) Themes

1. NAAC ACCREDITATION	2. VALUE EDUCATION
3. THALASSEAMIA	4. SELF DEFENCE : SUKANYA

2.14 Significant Activities and contributions made by IQAC

The IQAC was reconstructed according to the revised guidelines provided by the UGC XII Plan.

Composition of IQAC:

Dr. Anita Chattopadhyay Gupta, Principal. (Chairperson.)

Smt. Devbani Raychaudhuri, Associate Professor, Dept. of Political Science, Coordinator.

Dr. Ranjita Datta, Reader, Department of Education, Teacher Member.

Smt. Rita Chakraborty, Associate Professor, Dept. of Bengali, Teacher Member.

Smt. Anita Basu, Associate Professor, Dept. of Education. Teacher Member

Smt. Srimati Majumder, Associate Professor, Dept. of Bengali, Teacher Member.

Smt. Sujata Pradhan, Associate Professor, Dept. of Bengali. Teacher Member.

Sri Susanta Das, Accountant, Member.

Sri. Mrityunjay Haldar, Head Clerk, Member.

Sri Sobhandeb Chattopadhyay, Hon'ble Minister of Power, West Bengal Government, External Member,

Dr. Shibrangan Chatterjee, Member, West Bengal College Service Commission.



Smt. Aparna Chakravorty, Assistant Professor, Department of Geography was requested to provide support to the IQAC.

The IQAC has been made operational on the basis of the guidelines provided by the UGC under XIIth Plan.

Meetings of IQAC have been held regularly.

The Career Advancement Scheme applications of 4 teachers that had been kept pending for the formation of the IQAC according to the UGC guidelines under XII plan have been duly processed.

Online admission has been successfully launched.

A guideline for publication of Seminar Proceedings has been chalked out.

Application for opening of **Environmental Science** as a new subject **in the honours level** has been submitted to the Council of Higher Education.

The process of sending AQARs has been streamlined. The AQARs of sessions 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15 have been uploaded to the college website. All the AQARs have been submitted to the NAAC office.

The NAAC Committee prepared the SSR and sent it to the NAAC office in the stipulated time given by the UGC. The SSR has been uploaded at the College website.

Letter of Intention for NAAC Peer Team visit has been submitted to the NAAC office. The NAAC Peer Team had sent the schedule of their visit.

2015, being the **Diamond Jubilee year of the College**, a series of programmes throughout the year has been chalked out and it is being celebrated since August 1, 2015.

The College has successfully opened the NSS unit.

Extension of College Building has started.

Plans have started to install **CC TV in the hostel and in the college building.**

2.15 Plan of Action by IQAC/Outcome

The primary aim was to make the IQAC fully functional so that the College can meet the required conditions to apply for the NAAC assessment in 2016. As the primary requisite for this, the College administration had to concentrate on two major aspects:

- i) the Annual Quality Assurance Reports (henceforth AQAR) for the last 4 sessions (2011-12, 2012-13, 2013-14 and 2014-15) that had been lying pending have to be prepared and sent to NAAC office

and



- ii) The Self Study Report (henceforth SSR) had to be written. With this aim in mind, a NAAC Committee was formed by the Principal with Smt. Sharmistha Bandyopadhyay, Associate Professor, Department of History, as the NAAC Coordinator. All the teachers both full time and Part time, not members of IQAC, were included in the NAAC team.

Besides preparing the AQARs and SSR, a lot of activities were planned from the very beginning of the session.

Under the able- guidance of the new Principal Dr. Anita Chattopadhyay Gupta who joined the college on 17th July 2015, several plans were chalked out by the IQAC from the very beginning of the session. For the holistic development of the students, several academic and extra academic activities were planned. administrative part of the College , finance and accountancy were basically under the supervision of the Principal and the Governing body of the College.

The IQAC had been assigned with three broad responsibilities.

Plan of Action	Achievements
a) To implement the plans which were already made in the previous session when Smt. Bhaswati Datta was the Teacher in Charge	<p><i>a) To implement the plans which were already made in the previous session when Smt. Bhaswati Datta was the Teacher in Charge.</i></p> <p>As a follow up of last year's plans, major steps were taken to revamp the ICT facilities so far as college administration is concerned. The most important was to introduce the online admission procedure.</p> <p>The admission committee was reconstructed with Devbani Raychaudhuri and Dr.Ranjita Datta as Joint Convener to handle the</p> <p>entire admission procedure which had to be strictly online. This process was initiated for the first time in West Bengal.</p> <p>The software support company was changed to revamp the college website and facilitate the entire online admission process that started from the session 2015-16.</p> <p>A tie up was established with the State bank of India, Rashbehari branch that would handle the online payment when the admission process would start.</p> <p>The local cable operator was also contacted to keep the internet</p>



<p><i>b) To formulate new plans as slated by Dr. Anita Chattopadhyay Gupta, the Principal and the IQAC.</i></p>	<p>connection smooth.</p> <p>The plans for expansion of the building of the college also continued.</p> <p>The new Principal Dr. Anita Chattopadhyay Gupta joined Deshbandhu College for girls on 17.07. 2016. Under her guidance the IQAC divided the activities in two broad categories : academic and extra academic.</p> <p>Academic Activities:</p> <p>So far as academic activities were concerned several Workshops, Seminars, talks, Special lectures by different departments had been continuously organized throughout the year.</p> <p>Two UGC sponsored National and State level Seminars by the Department of Commerce and by the Department of Bengali had been organized in October and September 2015.</p> <p>The IQAC organized 2 seminars on 'Quality Assurance, Assurance and Accreditation' and 'Vivekananda's Man Making Education' in September and November 2015.</p> <p>Plans were made to open new course in Environmental Science in the undergraduate level.</p> <p>A tie up was made with Basanti Devi College to start a new series of lectures in the name of Deshbandhu-Basanti Devi Memorial Lecture.</p> <p>A Committee on Inter Disciplinary Research Studies was set up, to make an initiative in studies and research in different fields, with Dr.Ranjita Datta as the coordinator.</p> <p>In the personal capacities</p> <p>Dr.Manas Naskar, Assistant Professor, Department of Commerce had been awarded Ph.D.</p> <p>Annapurna Palit, Assistant Professor, Department of English</p>
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	<p>submitted her Ph.D thesis to the Department of English, Jadavpur University.</p> <p>Dr.Ranjita Datta, Reader, Department of Education, is continuing as the Guest Lecturer, in the department of Education, University of Calcutta. She had also been selected as the member of UG Board of Studies in the University of Calcutta.</p> <p>Extra Academic Activity</p> <p>The most important step in the field of extra academic activity, perhaps, is the opening of the unit of the National Service Scheme (NSS) with the students of the College. A special 7 day NSS camp was organized in March 2016. Sri. Sujay Biswas, Assistant Professor, Dept. of Mathematics had been given the charge of Programme Officer.</p> <p>Primarily, with the initiative of the Principal, the IQAC made a tie up with the Kolkata Police to start 'Project Sukanya'. It was a brainchild of the Chief Minister of West Bengal to train the girl students of different Colleges of West Bengal in matters of self defence. The Kolkata Police sanctioned Rs. 17,000/- to Deshbandhu College for Girls to start the skills of kick-boxing. A day long programme was organised by IQAC for inauguration of SUKANYA with Kolkata Police.</p> <p>The College also enrolled itself in the Government initiative of Kanyasree.</p> <p>Several cells and committees such as anti-ragging cell, psychological Counselling Cell, Women's Cell, Placement Cell were set up to initiate multifarious activities.</p> <p>The Alumni Association of Deshbandhu College for Girls that became moribund was revived from the end of the last session. Prof. Rita Chakraborty, Associate Prof. Department of Bengali , also an alumnus of the College, was the contact person on the College end. The Association conducted at least, five programmes in this session in the College campus. Some of the notable ones have been: 'Patachitrer Gaan' --- an exhibition of 'Pata Painting' and live demonstration by the Folk artists from Medinipur in the College on September 9, 2015 ; A Programme on gender sensitization on December 23, 2015 'Aain o Nari' by an NGO Human Rights Law Network; Rabindranath Tagore's birth anniversary in May 2016 in collaboration with Department of Bengali in May 2016.</p> <p>Thalasaemia Awareness Camp was organised by IQAC in</p>
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<p>C) 2015 being the 60th year of the foundation of the College, to make appropriate plans for the celebration of the event on a large scale.</p>	<p>January 2016 in collaboration with Calcutta School of Tropical Medicine.</p> <p>With an aim towards vertical expansion, the College has an elaborate plan to expand space to accommodate more subjects since last two sessions. The Teachers in Charge, Sri. Kanchan Sengupta and Smt. Bhaswati Datta chalked out the plans and pushed papers through Kolkata Corporation in this regard. Funds had also been coming from different sources such as the Government of West Bengal. After Dr. Anita Chattopadhyay Gupta joined the College as the Principal, it was on her initiative, an amount of Rs. 10 lakh was sanctioned from the MP Lad fund of the local M.P.Mr. Subrata Bakshi for the construction of the canteen and common room of the students of the college. The Building Committee with Smt. Aparna Chakraborty, Assistant Professor, Department of Geography and Smt. Sujata Pradhan, Associate Professor, Dept. of Bengali took the entire responsibility to implement the plans in consultation with PWD and Kolkata Corporation.</p> <p>Being an Environmental Economist she realized the need of solar energy and took initiative to install solar panels that will be economical and will save a lot of conventional energy.</p> <p><i>2015 being the 60th year of the foundation of the College, preparations were on the way to make appropriate celebrations of the event in a large scale.</i></p> <p>A Diamond Jubilee Committee was formed in the session 2014-15 to start a yearlong ceremony in the College to commemorate and remember the contribution of the forerunners and all the members of the College. Smt. Rita Chakraborti, Associate Professor, Dept. of Bengali and Smt. Shampa Bhattacharya, were selected as the joint conveners, of the Diamond Jubilee Celebration Committee. In view of the retirement of Smt. Rita Chakraborty on June 2016, Smt. Sharmistha Bandyopadhyay, Associate Professor of History replaced her as the convener since May 2016.</p> <p>The opening ceremony started on Aug.1, 2015 and the closing ceremony ended the celebrations exactly one year after, on August 1, 2016.</p> <p>The Diamond Jubilee celebrations of Deshbandhu College for</p>
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	<p>Girls started on the Foundation Day with much fanfare overcoming the inclement weather. The Chief Whip of the ruling Party of West Bengal Legislative Assembly, also an honourable member of the IQAC of the College inaugurated the programme by lighting of lamps in presence of other dignitaries who graced the occasion.</p> <p>The internationally acclaimed Astro-Physicist Prof.Somak Raychaudhuri, Director, IUCCA, Pune delivered the keynote address in the ceremony. Several ex-teachers along with other well wishers of the College had been present in the occasion.</p> <p>To mark the closing ceremony of the Diamond Jubilee Programme the Committee planned an elaborate programme. A commemorative volume was published. To document the 75 years journey of the College, a CD on the history of the College with interviews of ex-teachers, staff, ex students, well wishers the present Principal and the President of the Governing Body of the College was planned.</p> <p>Plans were also in the way to invite the Governor of West Bengal, His Excellency Shri Kesri Nath Tripathi to mark the closing ceremony of the Diamond Jubilee of the College.</p>
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body

Yes ☒

No ☐

Management ☐

Syndicate ☐

Any other body

☐ Governing Body



Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	8+3 (H +G)	0	1 (BBA)	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	11	0	1	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual (√)	11+1 =12

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

In some subjects revision of syllabi has been done by C.U. where the college did not have any direct role. Dr. Ranjita Datta , Reader in Education, has been appointed as an invitee member in the UG Board of Studies, University of Calcutta.



1.5 Any new Department/Centre introduced during the year. If yes, give details.

None

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	9	11+1 (Reader)		1 (Librarian)

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	05							00	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

27

22

00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	11	24
Presented papers	04	05	02
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The teaching and Learning are more or less confined to chalk and talk, to recapitulating of lessons given each day in the class by the students in the form of asking questions, and taking regular class tests.

The teachers have to continuously keep on innovating 'down to earth' examples while explaining the subject matter to the students. **As mentioned in the mission and vision of the college, the majority of the students who come from families which are severely economically and educationally challenged, to make a connection between the subject matter and their life, itself, calls for a lot of innovation in teaching. The majority of the students lack in self confidence are unexposed to what is going on around them and are not at all sure of their future plans.** So, besides, teaching the syllabus, the teachers have to constantly keep on hammering the need to be self reliant and a feeling that they are not lesser human beings. The teaching of the actual syllabus comes after that. This aspect of teaching is



not visible, neither does it easy to quantify and always does not yield tangible results but this does pose perhaps the greatest challenge to the teachers.

For this purpose, the students are continuously asked to keep themselves up to date by reading newspapers, watching News. Sometimes they are shown films in the college that has a certain bearing on the syllabus. The college subscribes to one English and one Bengali daily regularly. The college has a DVD player and video CDS to show films occasionally.

Over and above this a full scale mid-term test in November is conducted every year on the syllabus covered from the starting of the session in July to November. This helps both the teachers and the students a lot, to monitor their progress and take necessary actions. Moreover, a Selection Test is taken for each of the 1st, 2nd and 3rd year before they are sent for final Examinations conducted by the University.

The students are given a list of reference books over and above the list of text books in their respective subjects.

The teachers in their personal capacity enrich themselves by having personal memberships in different libraries of the city other than the college. Many of the teachers use the National Library, the Library of Ramakrishna Mission Institute of Culture and Departmental Libraries of their respective subjects of University of Calcutta or of Jadavpur University.

The college also maintained **an institutional membership at the British Council Library**. Some of the departments used the institutional membership regularly.

To enhance quality teaching, internet facility is extensively used by them.

The teachers regularly attend seminars, workshops, refresher courses; The teachers regularly attend seminars, workshops, refresher courses, orientation programmes in order to bring the experience to the classroom.

From this session Smart Boards and LCD projectors are installed in some of the class rooms and some Departments use these audio visual facilities to make the learning experience more effective.

From this session, some teachers of some Departments introduced audio-visual methods for teaching in forms of power point presentation of lectures.

Smart boards were in use in the Department of Geography.

2.7 Total No. of actual teaching days during this academic year :

183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

None

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01 CU, Board of Studies in Education



2.10 Average percentage of attendance of students

65—70%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme B.A / B. SC	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BNGA	Part III	46	4.3	84		88.3
	Part II	34		94		94
	Part I	60	Results	awaited		
EDCA	Part III	20		95		95
	Part II	15		100		100
	Part I	25	Results	awaited		
ENGA	Part III	26		96.15		96.15
	Part II	14		93		93
	Part I	36	Results	awaited		
GEOA	Part III	34	11.76	88.23		100
	Part II	29	6.89	81.11		89
	Part I	34	Results	awaited		
HISA	Part III	10		90		90
	Part II	19	15.78%	78.94		94.74
	Part I	17	Results	awaited		
PLSA	Part III	5		80		80
	Part II	9		67		67
	Part I		Results	awaited		
SANA	Part III	01		100		100
	Part II	02		100		100
	Part I		Results	awaited		
ECOG	Part III	24		79.01		79.01
	Part II	23				
	Part I	55	Results	awaited		
MTMG	Part III	1		100		100
	Part II	0	0	0	0	0
	Part I	2	Results	awaited		
PHIG	Part III	2		100		100
	Part II	08				
	Part I	36	Results	awaited		
B.Com	Part III	67		91.04		
	Part II	75	Results	awaited		
	Part I	100	Results	awaited		



2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

From this session the IQAC was formed according to the stipulation of UGC XII Plan. The new Principal joined the College in mid July 2015. On August 7, 2015, the first meeting of the IQAC with the external members was called. In that meeting it was decided that in view of the upcoming NAAC visit preparation has to be made for the holistic development of the students according to the UGC guidelines.

Following the set pattern of the previous sessions, all departments continued the usual process of conducting Class tests, Home Assignments, Questionnaire, Mid-term Tests, Selection Test, Special Classes. IQAC takes special initiative to introduce some new steps towards the improvement of academic atmosphere.

- **IQAC takes initiatives to organise seminars regularly.**
- **IQAC provided guidelines for publication of proceedings of the seminars.**
- **Most of the members of IQAC are members of the Academic Sub Committee that supervises the overall academic schedule and the performance of the students.**
- **IQAC co ordinates the activities of different cells and committees.**
- **Two of the members of the IQAC analyse the feedback forms of the students.**
- **IQAC takes initiatives with different departments to organise parent teacher meetings.**
- **IQAC processed the CAS applications of four teachers.**

Seminars

On September 17, 2015 IQAC organized a seminar on Quality Assurance, Assessment and Accreditation' .Prof. Shiuli Sarkar, Principal, Lady Brabourne College, Dr.Indrani Chowdhury Dutt, NAAC coordinator, Lady Brabourne College and Prof. Basab Chowdhury, Acting Vice Chancellor, West Bengal state University (formerly Registrar, University of Calcutta) were invited as Speakers to share their experience and provide certain guidelines to the IQAC, Deshbandhu College for Girls on the role of IQAC for NAAC Assessment.

On 21st September 2015, the NAAC Coordinator Dr.Sudip Chakroborty of Behala College also presented a talk on the path to be followed by IQAC.

All the Speakers gave special emphasis to create an atmosphere where an all round development of the students will be the aim and to streamline and document the entire process of College activities.

On November 28, 2015, IQAC and Department of Education organized a seminar on '**Man Making Education of Vivekananda**' in collaboration with Akhil Bharat Vivekananda Shiksha Parishad. The keynote Speaker was Justice Chittatosh Mukhopadhyay, formerly Chief Justice of Kolkata and Bombay High Court.

On August 2015, the Department of Economics organized a seminar on **Overview of Capital Market** in collaboration with **Calcutta Stock Exchange**.

Two UGC sponsored Seminars had been organized.



On October 5.6.2015, **Department of Commerce** organized a two day long UGC sponsored National Seminar Application of **Statistical Tools in Research and Data Analysis** in collaboration with Indian Accounting Association.

On September 4, 2015, **Department of Bengali** organized a UGC sponsored State level Seminar on Leela Majumdar in collaboration with **Tagore Research Institute**

Special Lectures

To give an exposure to a different mode of teaching, Departments of **Education, English, Geography, History, Political Science** organized special lectures on topics relating to their respective subjects.

Educational tours.

Department of History organized a three day trip for the Honours students to Murshidabad.

Department of Bengali took their Hons. students to a film show, to a play on subjects included in the undergraduate syllabus.

Department of Geography organized educational week long excursions both for Honours and general students to Kerala and North Bengal.

Journals and Wall Magazine

Department of Bengali published a journal 'Srot'.

Wall Magazines were displayed by Commerce, Education, English, Geography, History and Political Science Departments.

Competitions

Department of Political Science participated in the **State level Youth Parliament Competition**. The students got awarded on individual capacity for **Best Speaker** and **Best Marshall**.

Department of English took their students to a competition on **creative writing** organized by Khidderpore College. One of the students was awarded **first prize**.

Department of Education organized a **Quiz competition** for their Hons. Students organized by one of their ex-students.

Department of Geography organized a poster competition on Environment in September 2015 to observe **Ozone Day** by the Honours students.

60 students of Department of Geography also participated in a programme on Environmental Awareness at Science City on **Save Tiger, Save Women of Sunderban** under the supervision of Smt. Purnima Mallick, Head of the Department of Geography.

So far as evaluation process is concerned, besides the routine tests and examinations, the IQAC arranged for feedbacks from the outgoing 3rd year of all departments.



2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	04	01	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC is very enthusiastic in sensitizing and promoting research climate in the institution.

Dr. Manas Naskar, Assistant Professor, Department of Commerce has been **awarded Ph.D.** from University of Calcutta.

Dr. Annapurna Palit, Assistant Professor, Department of English has been **awarded Ph.D.** from Jadavpur University.

Dr. Ranjita Datta, Reader, Department of Education, one of the members of the IQAC had been appointed as a **member of Under graduate Board of Studies in Education, University of Calcutta**. As previous five sessions she continues as a **Guest lecturer in the Department of Education, University of Calcutta**.



In this session **2 UGC seminars** have been organized. I National level by Department of Commerce and 1 State level, by Department of Bengali.

Deshbandhu College for Girls organized a seminar in collaboration with **National Stock Exchange and University of Calcutta**. The Principal, Dr. Anita Chattopadhyay Gupta presented a paper in the seminar.

IQAC took initiative to organize **4 seminars**.

IQAC took initiatives to send 4 seminar proposals to UGC.

Many departments conducted special lectures, organized educational tours and trips for students.

Teachers are invited to give special lectures outside the college. Dr.Purnima Ghosh was invited to present a lecture in the international Conference held in Melbourne, Australia.

Teachers publish academic articles regularly, some of which are in peer reviewed journals.

At least 8 teachers are pursuing Ph.D.

4 Minor research Projects are going on.

IQAC have set up a **Committee on Inter-Disciplinary Research** with Dr.Ranjita Datta, Reader, Department of Education, as the Coordinator.

IQAC have made a tie up with Basanti Devi College to start a lecture series '**Deshbandhu Chittaranjan-Basanti Devi Memorial Lecture**' twice every year.

All honours departments have laptops to work on.

The college has a well stocked library.

All honours departments have seminar libraries.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	04	0
Outlay in Rs. Lakhs	0	0	5,36,000	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	00	0
Non-Peer Review Journals	03	08	01
e-Journals	0	02	0
Conference proceedings	01	0	0



3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2 yrs	UGC	5,36,000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	01	02	0	03
Sponsoring agencies	0	UGC	UGC	0	College

3.12 No. of faculty served as experts, chairpersons or resource persons



3.13 No. of collaborations

International

0

National

01

Any other

02

3.14 No. of linkages created during this year :00

3.15 Total budget for research for current year in lakhs :

From Funding agency

UGC

From Management of University/College

Total

5,36,000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	N.A
	Granted	N.A
International	Applied	N.A
	Granted	N.A
Commercialised	Applied	N.A
	Granted	N.A

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
NONE	--	--	--	--	--	NONE

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

N.A

N.A

3.19 No. of Ph.D. awarded by faculty from the Institution

N.A

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

N.A

SRF

N.A

Project Fellows

N.A

Any other

N.A

3.21 No. of students Participated in NSS events:

	University level	0	State level	0
National level	0	International level	0	0

3.22 No. of students participated in NCC events:

University level	0	State level	0
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0



National level

International level

0

0

3.23 No. of Awards won in NSS:

University level

0

State level

0

National level

International level

0

0

3.24 No. of Awards won in NCC:

University level

0

State level

0

National level

International level

0

0

3.25 No. of Extension activities organized

University forum

0

College forum

0

NCC

0

NSS

03

Any other

07

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The most important step in the sphere of extension activities is the opening of the NSS unit in the college with Sujoy Biswas, Assistant Professor, Department of Mathematics as the Programme Officer. This was entirely an effort by the Principal. The college **organized a special camp for 7 days from 16th to 31st March 2016 with the students of the College**. The students who joined the camp made visits to slums, to old age homes. Several sensitizing programmes on health, gender and Environment had been organized where noted doctors, Scientists working on Environment and activists from different NGOs presented talks. The students got an excellent opportunity to interact with them.

A demonstration Programme on adventure sports was organized by South Calcutta Trekkers' Association on October 10, 2015 in the College on the initiative of Smt. Bhaswasti Datta, the former Teacher in Charge, who herself is an experienced mountaineer. This programme was organized to in still the spirit of adventure among the students. **Sri. Basanta Singha Roy who summited Mount Everest**, was felicitated by the College. He shared his experience of doing the summit with the students. **A documentary on Nanda Devi was shown to the students. As a fallout, a group of about 10 students enrolled into rock climbing programme and joined a camp at Bankura, with Smt. Aparna Chakraborty, Assistant Professor, Department of Geography.**

Blood Donation and Health Check-up Camp was organized by the Students' Union on 30.09.2015



An exhibition of handicrafts, handmade bags, dresses made by physically challenged persons was organized by 'Sanchar' an NGO working with physically challenged persons on 22.08.2016 in the College premises. Because of huge response the NGO again organized the exhibition on 25.08.2015

Department of Bengali organized a visit to a children's school run on Anganwaadi Project under Integrated Child Development Scheme in October 2016.

Students of Department of Education and Department of Political Science organized a trip to Ananda Samity, a facility for under privileged children, spent the day and distributed educational kits on 20.01 2016.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
A. Campus Area: Plot Area: 2225.6889 M²/ 35 Cottahs (Building constructed by Construction Board of State Govt. 1775 M ²)	College Building G Floor 676.761 m ² 1 st Floor 603.469 m ² 2 nd Floor 541.354 m ²	Hostel Building G Floor 409.38 m ² 1 st Floor 410.14 m ² 2 nd Floor 410.14 m ² Proposed Canteen Common Room 235.770 m²	MPLAD UGC	
B. Class Rooms (Please see the detailed room size)	16 excluding 02 Geo Lab + 01 Computer Lab+ 01 BBA Lab	Proposed 3rd & 4th Floor 215 x 2 m² Above hostel building		
C. Laboratories	03 +01 Room 23 which is computer lab cum class room			
D. Seminar Halls	Room 16 & 17 Convertible class rooms to Seminar Hall			
E. No. of important equipments purchased(≥1-0 Lakh)during the current year	HP Laptop (IQAC) Internet Connectivity KOHA Software	45,938/- 40,110/- 30,000/-	UGC	



F. Value of equipment purchased during the year				
---	--	--	--	--

4.2 Computerization of administration and library

This is one sector where the IQAC feels there is a lot of scope of improvement.

To comply with the order of the Government of West Bengal in order to introduce the procedure of a full fledged online student admission for the coming session, an all out effort was taken by the college. The service of a new software company had been hired to restructure the college website. The existing website was upgraded describing the whereabouts, faculty profile and facilities offered by the college. A portal for admission was opened in the website guiding the students and the guardians about the entire procedure of online admission, step by step.

The entire process called for a huge up gradation of the computer and internet facility of the college. The computers in the Principal's office and the college office were made available for this purpose. Internet facility for online admission was made available from the local cable operator. The admission committee and the office continuously kept on upgrading the status of the student merit list online as well as the facility of net banking through the State Bank of India for paying the application and the admission fees was made available. As a result the admission process became absolutely computerized.

From this session, for the first time, the admission process has been made absolutely online. To run the online admission smoothly, a tie up has been made with one company that maintains the college website. The joint conveners of Admission Committee, Smt. Devbani Raychaudhuri, Associate Professor, Dept. of Political Science and Dr. Ranjita Datta, Reader, Department of Education took the entire responsibility to introduce the process on a foolproof basis. They were continuously supported by Sri. Susanta Das, accountant of the college. Smt. Aparna Chakraborty, Assistant Professor, Department of Geography. The entire office especially, Sri Susanta Das provided solid support to the joint conveners of the admission committee so far as the Bank part was concerned. A tie up was made with the SBI Rashbehari Avenue Branch through their software SBI Collect. **The entire process that started in the previous session under the active supervision of the then Teacher in Charge, Smt. Bhaswati Datta was successfully over.**

All honours departments have a computer of their own which helped them to keep departmental records throughout the session.

The staff room and the seminar library were equipped with colour printers and photocopying machines. **The central Library is also furnished with two desktop computers with printers and internet facilities for the librarian and for the students and teachers working in the library.**

To have a facility to browse the journals in the National Library, teachers were given the membership of 'N list'.

The Principal, Dr. Anita Chattopadhyay Gupta joined the College on July 17, 2015. IQAC formally started working from this session.

A dedicated computer and a printer were bought by the IQAC for documentation of all records. However, for the preparation of the AQARs of last 4 sessions, the laptops of the Education and Political



Science department were used. Similarly for the preparation of the SSR personal laptops of the teachers of the NAAC team had been extensively used.

The local cable operator set up a wi fi connection for the College. A dongle was bought in the name of the Principal that had been extensively used by NAAC team of the college and the members of IQAC.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books			544	146176		
Reference Books			76	34450		
e-Books			10	Free		
Journals						
e-Journals			N-LIST	5000		
Digital Database						
CD & Video						
Others (specify)			BCL Gyandhara	10000 2,00,000		

4.4 Technology up gradation (overall)

Facilities	Existing	Newly created	Source of Fund	Total
E. Campus Area: Plot Area: 2225.6889 M ² / 35 Cottahs (Building constructed by Construction Board of State Govt. 1775 M ²)	College Building G Floor 676.761 m ² 1 st Floor 603.469 m ² 2 nd Floor 541.354 m ²	Hostel Building G Floor 409.38 m ² 1 st Floor 410.14 m ² 2 nd Floor 410.14 m ² Proposed Canteen Common Room 235.770 m ²	MPLAD UGC	
F. Class Rooms (Please see the detailed room size)	16 excluding 02 Geo Lab + 01 Computer Lab+ 01 BBA Lab	Proposed 3 rd & 4 th Floor 215 x 2 m ² Above hostel building		
G. Laboratories	03 +01 Room 23 which is computer lab cum class room			
H. Seminar Halls	Room 16 & 17 Convertible class rooms to Seminar Hall			
E. No. of important equipments purchased(≥1-0 Lakh)during the current year	HP Laptop (IQAC) Internet Connectivity KOHA Software	45,938/- 40,110/- 30,000/-	UGC	



F. Value of equipment purchased during the year				
---	--	--	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Computerisation of administration and library has started from the session 2011-12.

To comply with the order of the Government of West Bengal in order to introduce the procedure of a full fledged online student admission for the coming session, an all out effort was taken by the college. The service of a new software company had been hired to restructure the college website. The existing website was upgraded describing faculty profile and facilities offered by the college. A portal for admission was opened in the website guiding the students and the guardians about the entire procedure of online admission, step by step.

The entire process called for a huge up gradation of the computer and internet facility of the college. The computers in the Principal's office and the college office were made available for this purpose. Internet facility for online admission was made available from the local cable operator. The admission committee and the office continuously kept on upgrading the status of the student merit list online as well as the facility of net banking through the State Bank of India for paying the application and the admission fees was made available. As a result the admission process became absolutely computerized.

Besides, in the beginning of the session, 4 departments, i.e., English, History, Political Science and Sanskrit were equipped with a laptop computer. For the department of Geography a more sophisticated computer was bought. All other departments had laptop computers of their own which were returned by some of the teachers of these departments (Bengali, Education) after the completion of their MRPs.

The staff room and the seminar library were equipped with colour printers and photocopying machines.

The full time librarian joined in this session. The Library was furnished with two desktop computers with printers and internet facilities for the librarian and for the students and teachers working in the library.

To have a facility to browse the journals in the National Library, teachers were given the membership of 'N list'.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,20,343/-
ii) Campus Infrastructure and facilities	1,12,843/-
iii) Equipments	36,020/-
iv) Others	



Total : 2,69,206/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The Principal and the IQAC take special effort to initiate awareness about student support services.

The students are regularly notified about the support systems available to them. They also become aware through college website from time to time. The students' Union plays an active role in this regard. Different cells, such as **placement cell, anti- ragging cell, women's cell** and clubs such as photography club, drama club, have been set up to give a boost to the support system of the students. It is true that all the clubs could not be made functional immediately after they have been set up but some of the cells became active from the very beginning of the session.

Student support service in terms of monetary concession is available in the college. There are various endowments in the college for providing financial support to the needy students. The students may utilize the concession money for paying college and examination fees. Some such endowments are Ashoke Vikash Bhattacharya Memorial Fund, Jitesh Guha Memorial Fund, Geeta Datta Chowdhury Memorial Fund, Priyabala Mukhopadhyaya Memorial Prize Fund, Bijan Behari Bhattacharya Memorial fund. **The students are notified and most of these awards and concessions are given on the means cum merit basis.**

The **students undergo continuous advice and counselling** by the teachers inside and outside the classes for a holistic development of their career and personality. Extra classes, after the selection tests of University examination is over, are taken by the teachers to equip them about the question patterns, problems relating to practical examinations and an overall recapitulation of the syllabus.

Over and above these, economically needy students are provided with the **concession for Train** on production of the proof of annual income of their parents.

There is the **Kanyasree scheme** of the Government of West Bengal. Smt. Anita Basu, Associate Professor, Department of Education along with two office staff Sri Sudarshan Kayal and Smt. Monalisa Dey attended programmes on Kanyasree organized by the Government of West Bengal from time to time.

5.2 Efforts made by the institution for tracking the progression

- Every year, as per University stipulation, Mid-term and Selection Tests are conducted. Every department conducts class tests, question answer sessions to track the students' progression.
- Parent teacher meetings are conducted.



- To track the progress of the students **Cumulative Record Card has been reintroduced.** Throughout the three year career of an Honours student, this card notes down the background of the student in detail(monthly income of her family, educational qualification of the parents, her family set up), results in the time of admission, her progression in the College and University exams, her knack in extra curricula r activities etc.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1240	0	0	1240

(b) No. of students outside the state

02

(c) No. of international students

0

Last Year						This Year					
General	SC	ST	OBC & Minority	Physically Challenged	Total	General	SC	ST	OBC & Minority	Physically Challenged	Total
1177	79	02	24	00	1282	1102	104	00	21+53	00	1240

Men

No	%

Women

No	%
1240	100%

Demand ratio 1.75:1

Dropout % 5.503

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NONE

No. of students beneficiaries

N.A



5.5 No. of students qualified in these examinations

NET	N.A	SET/SLET	N.A	GATE	N.A	CAT	N.A
IAS/IPS etc	N.A	State PSC	N.A	UPSC	N.A	Others	N.A

5.6 Details of student counselling and career guidance.

A **Placement Cell** has been set up from the IQAC with the Principal Dr. Anita Chattopadhyay Gupta as the Chairperson. Dr. Ranjita Datta, Reader, Department of Education is the convener. Smt. Devbani Raychaudhuri, Associate Professor, Dept. of Political Science, Smt. Shampa Basu, Assistant Professor, Dept. of Bengali and Smt. Aparna Chakraborty, Assistant Professor, Dept. of Geography are the members. Different companies contact the cell from time to time to address the students for job counseling. Students are notified accordingly and meetings are organized. Among the different companies, **Tata Consultancy conducted a programme 'Campus 2 Corporate'** from 03.05.2016 – 14.05.2016. where three teachers, Sri Sujoy Biswas, Dept. of Mathematics; Smt. Satabdi Banerjee, Contractual Whole time Teacher of Dept. of Commerce and Smt. Sutapa Basu, Part time Teacher, Dept. of English participated in the programme. Later on, the company conducted an interactive programme with the students in the College. **As a result, 5 students got placement.** Apart from this such programmes have been organized throughout the session. A register is being maintained for the companies who approach the college.

No. of students benefitted

75 (approx)

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	150	08	0

5.8 Details of gender sensitization programmes

Since the college is a Girls' College, the IQAC set up a Women's Cell with the Principal Dr. Anita Chattopadhyay Gupta as the Chairperson. Smt. Devbani Raychaudhuri, Associate Professor, Dept. of Political Science as the Convener, Dr. Ranjita Datta, Reader, Department of Education as the member and **Smt. Nabanita Chatterjee, Secretary, West Bengal Board of Secondary Education** as the external member. The cell had chalked out several programmes to spread gender sensitization, though all the programmes did not materialize in this session.

After the Girls' hostel has been made functional, special care and effort is taken for their security on the part of the college. To ensure their security, night guard has been appointed. The hostel committee comprising the faculty members has framed rules pertaining to the security of the hostel so that the



inmates are sensitized about the possible risks outside the hostel campus. The hostel matron is on strict vigil whether these rules are adhered to by the boarders and the defaulters in this regard are sensitized about their faults and risks.

A Programme on gender sensitization on December 23, 2015 'Aain o Nari' by an NGO was organized by the Allumni Association of the College on 23.12.2015 highlighting the laws relating to the security of women.

In January 2016, a **Thalasaemia Awareness Camp** was organized for the students in collaboration with **West Bengal State Health and Family Welfare Samity and Department of Haematology, Calcutta School of Tropical Medicine** on 19th December 2015. Being the future mothers this programme aimed at creating an awareness of pre marital blood tests to avert this life disease. A blood test for all the students joining the camp was organized. The parents of the careers were contacted to go for a follow up in this regard.

In the NSS Special camp held in March 2016, **renowned Cardiologist Dr.Subrata Roy** was invited to present a talk on cardiological problems of women.

In the same camp, '**Hitaishini**' an NGO working on **Breast Cancer awareness conducted a programme** on breast cancer where survivors of the disease shared their experience to give the students a firsthand experience, in this regard.

In the closing ceremony of the Diamond Jubilee, mainly on the initiative of the **Principal Dr.Anita Chattopadhyay** Gupta the Womens' Cell and the Diamond Jubilee Committee planned a session on gynaecological problems faced by girls on early marriage was planned. Prof. It was decided to invite **Bhabatosh Biswas, Vice Chancellor, West Bengal Medical University** and **Dr. Sudarshan Ghosh Dastidar, Dastidar Institute of Infertility** presented two lectures.

The Womens' Cell has taken an initiative to maintain a file where hardcopies of laws relating to the rights of the women are maintained for ready reference in case of any complaint from day students and hostel inmates.

The IQAC also opened an **anti-ragging cell** with the Principal as the Chairperson. Smt. Annapurna Palit, Assistant Prof. Dept. of English, as convenor, Smt. Sarmistha Bandyopadhyay, Associate Prof. Dept. of History, Smt. Sujata Pradhan, Associate Prof. Dept. of Bengali, Smt. Anita Basu, Associate Prof. Dept. of Education, and Smt. Purnima Mallick, Dept. of Geography ----- all the teacher members of the hostel committee are the members. **Dr. Amrita Datta, Principal, Savitri Girls' College** is the external member of the committee. As a first move, in the college and in the hostel premises, banners on anti-ragging is displayed. All the teachers from time to time alerts the hostel inmates against ragging. So far not a single case neither from the hostel inmates, nor from the college has been reported.

The Psychological Counselling Cell is yet to take of.

5.9 Students Activities Type equation here.

5.9.1 No. of students participated in Sports, Games and other events



State/ University level
Level

National Level

International

√

0

0

On the initiative of the Principal, the IQAC made a tie up with Kolkata Police to enroll the students of the College to **'Sukanya' a brainchild of the Chief Minister of West Bengal Smt. Mamata Banerjee** to train the girl students of schools and colleges in **self defence tactics**. A sanction of Rs.17,200 made by the West Bengal Government was made in this regard. The College chose kick boxing as a method of self defence. Thrice a week a class of one hour with the trainer Mr.Partha Mitra started under the overall supervision of Smt. Aparna Chakraborty, Assistant Professor, Dept. of Geography. **About 60 students joined the programme.**

In order to give the students a taste of adventure sports, a half day seminar and exhibition on **Rock Climbing** was organized by the College with South Calcutta Trekkers' Association. A demonstration Programme on adventure sports was organized by South Calcutta Trekkers' Association on October 10, 2015 in the College on the initiative of Smt. Bhaswasti Datta, the former Teacher in Charge, who herself is an experienced mountaineer. This programme was organized to instill the spirit of adventure among the students. **Sri. Basanta Singha Roy who climbed Mount Everest**, was felicitated by the College. He shared his experience with the students. A documentary on Nanda Devi was shown to the students. As an immediate fallout, a group of 07 students enrolled into rock climbing programme and joined a camp at Bankura, with Smt. Aparna Chakraborty, Assistant Professor, Department of Geography.

In October 2015, a half day seminar by **The Sea Explorers' Institute, Kolkata** was organized in the college where talks and documentaries on sea exploring were arranged for the students. On December 15—17 a three days camp was organised in **The Sea Explorers' Institute, Kolkata** , in which **30 students joined** .

As a part of the NSS Special camp, the students were taken to **The Sea Explorers' Association for a day trip** with teachers. The students were taken on boats and kayaks on river Ganges to give them **a taste of actual adventure** in the sea. The students were given an idea of **Marine Awareness Navigation Astronomy**.

A group of 60 students under the supervision of Smt. Purnima Mallick Assistant Professor, Department of Geography joined a sensitization camp cum field programme on **'Save Tiger, Save the Women: Mission Sundarban'**

The students of Political Science Department participated in the **State level Youth Parliament Competition** organized by the Department of Parliamentary Affairs, West Bengal Government on November 27, 2015 at Asutosh College. Two students won prize on individual capacity of **'Best Speaker'** and **'Best Marshall'**.

Annual Social was held on 10th December 2015.

The Annual Sports of the students was organized in the college campus on 29th January 2016.

Saraswati pujo was observed in February 2016.



No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	40	37,290
Financial support from government	42	49,100
Financial support from other sources	3	3000
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

No. of social initiatives taken by the students: 07

Blood Donation Camp organized by the Students' Union in

Health Check up of the children and residents of nearby slums at the college premises.

Organizing of exhibition by 'Sanchar', an NGO run by physically challenged persons on 22.08.2015 and on 25.08.2015.

Visit to an Anganwaadi School run under Integrated Child Development Scheme by the students and teachers of Department of Bengali on



Visit to 'Ananda Samity', a facility for under-privileged children in January 2016 by the students and teachers of Department of Education and Political Science.

Visit to local slums by the students joining NSS special camp on 19th and 20th March 2016 by students and some teachers of the college.

Visit to old age home, 'Ishwar Sankalpa' by the students joining NSS special camp on 21st March 2016.

5.13 Major grievances of students (if any) redressed:

Absence of a proper canteen and a common room for students is a long standing grievance of the students. College is taking steps to address the grievance by extension of the building in coming sessions.

There is a temporary arrangement run by a lady who sells home made food in the college premises at a very reasonable price.

A space in the south western corner of the college premises was identified for the construction of a new building for canteen and common room. Accordingly an architectural plan was drawn up for construction and was submitted to Kolkata Municipal Corporation in late 2013 for its approval. The approval is still pending with the KMC.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Deshbandhu College for Girls will be completing its 60 years in the Service of Womens' Education on August 1, 2015. Inspired by the ideal of Deshbandhu Chittaranjan Das the college was established in South Calcutta in 1955 by three visionaries Sri. Hemendranath Das Gupta, Sri. Jitesh Chandra Guha and Dr. Sudhir Kumar Mitra. To translate the dream of Deshbandhu's women emancipation, the founders set their goal to establish a college exclusively for girls where the less meritorious students of middle class families would get a chance to enter into the fold of higher education. With this goal in mind, a handful group of dedicated, selfless and enterprising young men Sri. Suddhasatwa Basu, Sri Nakashtra Kumar Raychaudhuri and Sri Asit Kumar Sen started the journey with very meagre means and a lot of constraints.

Over the years, the college is fulfilling this mission of spreading higher education for women coming from all strata of society, even from the families of first generation learners. So we do not boast of a star studded gallery of extra-ordinary students. Rather we open the doors of higher studies for our students with empathy, personal attention and dedicated teaching. We equip them to face the challenges of larger world, to ensure all round development to become good human beings.

The college that started with honours in only one subject has spread its wings. Offering courses basically in humanities subjects, over all these years the college had opened Commerce stream and a self



financed honours course in Business Administration. We are now offering honours courses in Accountancy, Bengali, Education, English, Geography, History, Political Science and Sanskrit.

Mission of the college

To promote inclusive education for women.

To ensure a holistic development of the students.

To introduce the new horizons of higher education to students.

To instill self confidence in the students.

To nurture creativity and instill courage in students to face the unknown.

To encourage the feeling of identification with the nation and society.

To define the activities of the college in the new milieu of an ICT enabled world

6.2 Does the Institution has a management Information System

- No formal management information system (MIS) is there in the college. The process of MIS that had already started in the last session was still on the process of up gradation.
- The college website is there.
- Online admission from last session has been introduced. In order to maintain transparency student admission was web linked.
- Software was installed to computerize accounts.
- Office accounts, results of students, other areas of administration were in the process of computerization.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum means the total experience a student gains from any educational institution. Basically curriculum is of two types, hidden and written curriculum. Since the college is an affiliated one under University of Calcutta, there is almost no scope for developing formal curriculum. However, whenever, any workshop or seminar is organised by the University the teachers of the respective departments participate.

Over and above the formal syllabus and curriculum there is a broader sense of the term. Normally we emphasise on written curriculum or syllabus. But there is a larger scope to nurture their diversified talents with the help of various programmes outside the written syllabus. This gives the teachers a lot of scope to build up the character of a student. Since our college has a very good teacher student ratio, the teachers act as a role model for them. One such example is that in spite of absence of an active alumni



association, the ex-students, especially who are pursuing higher studies, keep themselves in close touch with the teachers of the college.

Dr.Ranjita Datta, Reader, Department of Education has been co opted as an invitee member of the undergraduate Board of Studies of University of Calcutta.

6.3.2 Teaching and Learning

An effort is on the way to concentrate on audio-visual methods by giving lectures on power point presentation mode. However, the bulk of the teaching is conducted on chalk and talk mode.

In one of the classrooms of Geography department a projector has been fixed so that the teachers can readily make use of power point projection.

In one of the rooms that is often being converted into an auditorium, there is projection system and a screen A mini mobile projector is used by the teachers for audio-visual presentations.

Computer with internet facility for students and teachers is available

6.3.3 Examination and Evaluation

As an affiliated college of the University of Calcutta, students enroll in a 3year degree course comprising of Part I, Part II and Part III Examinations both in Honours and General level.

College takes mid-term and selection tests for each batch of students before they are sent for University Examinations.

Every Honours Department in all three streams of B.A./B.Sc and B. Com take regular class tests.

Teachers evaluate the scripts of **all the college examination** within 15 days the results are published in 3 weeks.

UNIVERSITY EXAMINATION :

The University of Calcutta had introduced a reform in the under graduate level examination for last few years. The B.A./ B.Sc. final examination which used to be conducted in two parts, since 2006, it is divided into three parts. This had increased the load on the undergraduate colleges to conduct the examinations and evaluation manifold. Our college has all the three streams, i.e., B.A., B.Sc.and B.Com. Every year the college is chosen as a venue for all these three streams for conducting the final examinations. In addition, for the last three years with the introduction of the system of supplementary examination by the University, the college is requisitioned as the venue and teachers perform the task of invigilation for that. This huge load of conducting examinations, takes almost 4 to 5 months, thereby taking a severe toll on the actual teaching days.

The College has been requisitioned as centre by the Calcutta University for B.A., B.Sc. and B.Com. Part I ,Part II and Part III examinations this year. The Examinations started from March 1, 2016 and ended on August 31, 2016.



Following Table shows the number of University Examinations the College had to conduct in the calendar year of 2016 resulting into loss of total no. of teaching days.

Sl.No.	Name of the Examination	Period	No. of Students Allotted	No. of Teaching Days Lost
1.	B.Com Part I Compulsory Language	1.3.2016 (OneDay)		01
2.	B.A./B.Sc. Part I Compulsory Language	9.3. 2016 (One Day)	501	01
3.	B.Com. Part III (Hons.)	1.4.16 –13.4.16.	378	09
4.	B.Com. Part II (Hons.)	8.7.16 --- 20.07.2016	337	07
5.	B.Com. Part I (Hons.+ Gen.)	2.8.16 --- 11.8.16	791	08
6.	B.A./B.Sc. Part II (Hons. + Gen.)	2.6.16. --- 28.6.16	868	Nil
7.	B.A./B.Sc. Part II (Hons. + Gen.)	17.8.16 --- 31.8.16	835	10

Total No. of Teaching Days Lost in 2016 (Calendar Year) =[11 (in 2015-16 session)+25(in 2016-17 session)] = 36 days

Given the infra-structural facility of the college this load is too heavy because catering so many students involves all the full time, part time and some guest of the lecturers plus all the rooms of the college for roughly six months. Such a long schedule actually eats up two months of direct teaching days.

The teachers teaching **practical and lab based** subjects conduct practical examinations, oversees project work of the students in the college. They also perform the duty of external examiners of practicals to other colleges.

Teachers also **evaluate the scripts, act as scrutineers and review examiners of University Examinations** both at Honours and General level.

The teachers of many departments perform the duty of paper setters of University examinations over and above the duty of paper setting in the college examinations.

6.3.4 Research and Development

The IQAC always encourages to pursue research and related activities by the teachers. It gives all sorts of support and assistance so far as application and /or submission of Minor Research Projects are concerned. **IQAC has chalked out a specific guideline for publication of proceedings of UGC seminar.** Teachers pursuing MRPs are continuously in touch with the cell. In this session 4 proposals of State level seminars in collaboration with different organizations/ institutions have been submitted to the UGC. The IQAC had checked all of the proposals before submission. There is also a seminar committee where 04 teachers of the IQAC are members.

6.3.5 Library, ICT and physical infrastructure / instrumentation

There is a full time librarian looking into the matters of the main library. The students of both honours and general streams have an access to the library. Teachers also use the library.



There are seminar libraries for all Honours Departments where the Honours students of the respective departments have access to the stack.

In this session, a renowned corporate business house in jewellery sector, **P.C. Chandra Group** had donated Rs. 2,00,000/- (Rupees Two Lakh only) to the College under a scheme called '**Gyandhara**'. Two members of the IQAC Smt. Devbani Raychaudhuri, and Dr.Ranjita Datta were assigned to look into the matter. The fund was meant to build up infra-structural facilities for the students of the College. It was decided that the 75% of the fund would be distributed among all the departments and the Principal for buying mainly reference books, maps, DVD and CDs and 25% would be spent to buy racks and almirahs to keep the books in.

6.3.6 Human Resource Management

Different cells are formed by IQAC to facilitate human resource management in the College.

There is a full time librarian looking into the matters of the main library. The students of both honours and general streams have an access to the library. Teachers also use the library.

There are seminar libraries for all Honours Departments where the Honours students of the respective departments have access to the stack.

6.3.7 Faculty and Staff recruitment

Only guest faculties in Departments of Education, English History, and Commerce have been recruited.

6.3.8 Industry Interaction / Collaboration

Since the syllabus is not based on technical education, there is almost no such scope for industrial interaction/collaboration.

Only in the Commerce department and BBA department, as a part of the curriculum, industrial visits are organised.

6.3.9 Admission of Students

This is the first session of online admission. The process, as desired by the Government, is absolutely transparent and there had been no offline admission in any stream. The college website was extensively used to communicate the entire process, prerequisites, number of seats in all subjects, merit list important dates and all notices relating to the Admission from time to time. The website was maintained by a software company and the banking part is entrusted to the State Bank of India, Rashbehari Avenue Branch. Though there had been an admission committee, the main responsibility was in the hands of Smt. Devbani Raychaudhuri, Dr.Ranjita Datta (Jt. Convener), Smt. Aparna Chakraborty as the liaison person between the bank and the company maintaining the college website and on Sri. Susanta Das the Accountant. For the admission of the coming session as well, the same team with the same convener has been assigned the responsibility.



6.4 Welfare schemes for

Teaching	None
Non teaching	None
Students	West Bengal Minority Development Commission

6.5 Total corpus fund generated

30,75,647/-
fixed deposit (2014-2015)

6.6 Whether annual financial audit has been done

Yes

✓ (Till 2011-12)

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	M.Niloy & Company	No	N.A
Administrative	No	N.A	No	N.A

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐ N.A

No

☐ N.A

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

There is very little scope in the hands of the affiliated colleges to introduce or make modifications in the Examination process since it is the responsibility of the Parent Institution, University of Calcutta. In their limited scope, many of the faculty members are designated with the duty of setting question papers and moderation.



All full time teachers are engaged in evaluation of answer scripts in the Hons. Level. All full time, part time and guest lecturers are assigned to correct and scrutinize the papers at general level.

As a continuation of the Decentralized process, all teachers are assigned with the duty of script evaluation and scrutineer of the general papers of three parts of the University Examination.

6.11 Activities and support from the Alumni Association

The Alumni Association that was formed in 2004 had become moribund after 2007. It was revived again from 2014.

Throughout this session the Association had been very active basically on the effort taken by the IQAC. One of the IQAC members Smt. Rita Chakraborty, Associate Professor of Department of Bengali was given the responsibility to rejuvenate the Association. Several programmes, some in collaboration with the college, have been organized by the Association throughout the session.

The Association conducted at least, five programmes in this session in the College campus. Some of the notable ones have been: **'Patachitrer Gaan' --- an exhibition of 'Pata Painting' and live demonstration by the Folk artists from Medinipur in the College on September 9, 2015 ; A Programme on gender sensitization on December 23, 2015 'Ain o Nari' by an NGO; Rabindranath Tagore's birth anniversary in May 2016 in collaboration with Department of Bengali in May 2016.**

6.12 Activities and support from the Parent – Teacher Association

Such formal associations are yet to be set up.

However, Guardians' Meetings are regularly organized in presence of the Principal and the teachers of the respective departments.

For the hostel inmates, the college is in regular touch with the parents.

After the Thalasaemia Camp, the teachers took initiative to intimate the guardians of the students who were detected as carriers of the disease.

6.13 Development programmes for support staff

No formal programmes are conducted but the support staff are continuously given on job training in computer

6.14 Initiatives taken by the institution to make the campus eco-friendly

Like the previous session, this year as well world environment day has been observed. **Hon'ble Minister of Power, Sri Shobhandeb Chattopadhyay** planted seeds along with the students, staff, teachers and the Principal.

On the Independence Day after the hoisting of the Indian National flag saplings were planted in collaboration with an NGO.



To support the source of conventional energy, a move has been taken by the Principal to install solar panels as a source of unconventional energy. Negotiations are going on with Government in this regard.

Criterion – VII

7. Innovations and Best Practices

7.1

The Principal, the IQAC and the NAAC Committee have taken some steps to create positive impact on both academic and extra- academic fields.

Best Practices in Academic Activity

A tie up was made with Basanti Devi College to start a new series of lectures in the name of **Deshbandhu-Basanti Devi Memorial Series of Lectures**. As a tribute to the everlasting contribution of Deshbandhu Chittaranjan Das and his wife Smt. Basanti Devi to the cause of the country, the series is named after the two noble souls. Since both the colleges were named after these two noble souls, Deshbandhu College for Girls planned to start the series jointly with Basanti Devi College. The plan is to organize two special lectures annually where the venue of the two lectures would alternate between the two Colleges. The plan has been communicated to Basanti Devi College and official processing to start the series is on the way.

A Committee on Inter Disciplinary Research Studies has been set up with Dr.Ranjita Datta as the coordinator to make an initiative in studies and research in different fields.

Special lectures have been organized by the Honours Departments.

Several Departments have started **wall magazines**.

Bengali Department has started '**Srot**', a magazine of its own.

To track the progress of the students **Cumulative Record Card** has been reintroduced.

To keep a record of the classes and other activities of teachers, a **Teachers' Diary** has been introduced. The teachers themselves note their everyday duties and activities both in the academic and extra academic sphere. There is also a provision for keeping record of his/her leave. In short this is a handbook of every teacher to maintain their professional record every year.

Academic Calendar with important dates of curricular and co-curricular activities has been published.

Best Practices in Extra-Academic Activities:



Full -fledged **online Admission has been introduced.**

College website is maintained and updated regularly. All important announcements including invitation of tenders for construction and related jobs, are posted in the website.

College office is using **COSA.**

Institutional Membership at British Council Library and N-List is maintained.

The College Hostel for Girl students is running successfully.

Prospectus with the history of the college, fee structure, courses and facilities offered to the students are distributed to the freshers at the time of admission.

Departmental meetings, Teachers' Council Meetings are held regularly.

Parent-Teacher Meetings are held regularly.

From this session, all arrangements have been made **to open the NSS unit in the College. A special Camp for 7 days has been organized in March 2016.**

On the initiative of the Principal, the IQAC made a tie up with Kolkata Police to enroll the students of the College to 'Sukanya' .**This is a project** to train the girl students of schools and colleges of the state **in self defence tactics**. At the first instance, 60 students of **Deshbandhu College for Girls** have enrolled in the project. They are taught kickboxing by a Professional trainer absolutely free of cost and uniform is being supplied to them for free.

Placement Cell, Women's Cell, Anti-ragging Cell have started working.

The Alumni Association has been revived. The Association organized several programmes in the session.

World Environment Day has been observed by planting saplings.

Blood Donation Camp has been organized.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **The IQAC has been made operational on the basis of the guidelines provided by the UGC under XIIth Plan.**
- Meetings of IQAC have been held regularly.
- The Career Advancement Scheme applications of 4 teachers that had been kept pending for the formation of the IQAC according to the UGC guidelines under XII plan have been duly processed.
- Online admission has been successfully launched.
- A guideline for publication of Seminar Proceedings has been chalked out.
- Application for opening of **Environmental Science** as a new subject **in the honours level** has been submitted to the Council of Higher Education.



- The process of sending AQARs has been stream lined. The AQARs of sessions 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15 have been uploaded to the college website. All the AQARs have been submitted to the NAAC office.
- The NAAC Committee prepared the SSR and sent it to the NAAC office in the stipulated time given by the UGC. The SSR has been uploaded at the College website.
- Letter of Intention for NAAC Peer Team visit has been submitted to the NAAC office. The NAAC Peer Team had sent the schedule of their visit.
- 2015, being the **Diamond Jubilee year of the College**, a series of programmes throughout the year has been chalked out and it is being celebrated since August 1, 2015.
- The College has successfully opened the NSS unit.
- Extension of College Building has started.
- Plans have started to install CC TV in the hostel and in the college building.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Opening of the NSS unit in the College.
2. Introduction of Sukanya – A project for girl students of the College for training in self defence.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

Since protection of environment is an imperative in today's era of global warming, some steps are being taken in this regard.

The Department of Geography organized a **poster competition on 'Save Environment'** with the Honours students.

The Department of Geography arranged for a special lecture on Environment on

A group of 60 students under the supervision of Smt. Purnima Mallick Assistant Professor, Department of Geography joined a sensitization camp cum field programme on '**Save Tiger, Save the Women: Mission Sundarban**' at Science City on 26.11.2015.

A daylong session was organized in the NSS Special Camp where talks were arranged by eminent Environmentalists to create awareness on environment.

Negotiations are on the way to set up **solar panels** in the College.

Like the previous session, this year as well, **World Environment Day** has been observed.

Hon'ble Minister of Power, Sri Shobhandeb Chattopadhyay, a member of IQAC, planted seeds



7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

Location of the college is very convenient with bus, tram, train and metro connection. The college is not a big one. The atmosphere is peaceful, undisturbed and very congenial for academic pursuits.

From the session 2013 -14 the college is offering the facility of a well equipped hostel for the students.

The well experienced dedicated faculty members are strength of this college. In all the departments the institute has a very healthy student teacher ratio. Teacher-Student relationship is strength of the college. This helps the teachers to take personal care to address their weakness and shortcomings.

The central library with a very rich collection of reference books along with the seminar libraries in all Honours departments can be utilized by the students and faculty members to enrich their knowledge.

Encouraging result at final University examination in last four consecutive years of some departments is another source of strength.

After three years of studies, a strong bondage is built up between the students and teachers. Many of the students, especially those who continue higher studies, very regularly are in touch with the teachers of their respective departments. Whenever, they find any difficulty in studies, their first choice in trouble shooting is their erstwhile college teachers rather than their mentors in the University.

Weakness

Permanent position in many departments has been lying vacant for years. That has a thwarting effect in the development of many departments. For example, in the Department of Political Science, one of the two substantive teaching positions was lying vacant from 2002 had been filled up in August 2014. Similarly in the Departments of Philosophy, Geography, Mathematics, and English positions are still vacant.

Additional teaching posts would facilitate better teaching.

Space Crunch in the college is a very serious weakness. For want of space, it becomes impossible to introduce new courses in the curriculum. Very often, the number of classes in the existing course has to be restricted to a very tight schedule.

Poor and irregular attendance of students is a major problem. In spite of repeated counselling in the class, in parent-teacher meeting to sensitize about their wards' in attendance, bringing the students to class regularly is a hard task.

Going to private coaching centres is another source of weakness. These coaching centres offer suggestion of probable questions for the final examinations and the students tend to heavily depend on such suggestion without covering the entire syllabus. In most of the cases the suggestions do not click and they fare poorly in the examinations.



A large number of students come from backgrounds that are economically and educationally challenged. So despite all the efforts of the teachers and the institution, the dropout rate of students is considerable. Also lack of exposure among guardians and a not so congenial background at home result in lack of achievement motivation among students.

Opportunities

The students can avail of several opportunities if they are able to successfully finish the three year degree course.

The students with better result can pursue higher studies.

Since 2012-13 sessions a centre of distance education at the post graduate level with the affiliation of Rabindrabharati University has been opened in the college. This gives a lot of opportunities even to the students who had a break in their studies after completion of their under graduate courses.

The students can sit for entrance examinations conducted by the School Service Commission for school teaching jobs.

The students of Commerce stream have the opportunity in audit and account firms and banks.

Challenges:

To bring students to the class room, to reduce their dependence on private coaching and creating achievement motivation among them are some of the challenges faced by the college.

The students largely coming from socially and educationally challenged background are linguistically weak. Their poor communication skills pose a challenge. This weakness is reflected in the university examinations. To improve their skill in communication is a challenge for the institution.

To motivate better students to higher studies so that they may realize their full potential.

To make the students economically self reliant so that they can face the challenges in future.

8. Plans of institution for next year

- With the goal to gear the College for NAAC accreditation in 2016, in this session, every step is directed toward this goal.
- To revamp the ICT facilities so far as internet facilities are concerned. To set up smart classroom.
- To apply for new subjects and upgrade the existing subjects to Hons. level.
- To increase the functioning and activating of the cells and clubs which have been formed by the IQAC.
- To make the Inter-disciplinary Research Committee functional through informative interactions among different subjects.
- To start the Chittaranjan Das Basanti Devi Memorial Lecture in collaboration with Basanti Devi College.
- To conduct an Academic Audit by the University of Calcutta.



- To meet the space crunch, the extension of the building has to be completed as soon as possible.
- To start constructing the canteen and the common room for students.
- To introduce COHA in Library.
- To make extensive repair and white washing of the College Building.
- To apply for Minor /Major Research Projects to UGC.
- To install solar panels and CCTV in the college and in the hostel building.
- To make registration of the Alumni Association.
- To apply for Green Audit.
- To carry on all the projects and activities which had been initiated in the previous sessions

Name *Devbani Raychaudhuri*

Name : *Dr. Anita Chattopadhyay Gupta*

Devbani Raychaudhuri

Anita Chattopadhyay Gupta

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



Annexure: i

LIST OF HOLIDAYS 2016-17

July 06 2016	Wednesday	Rathayatra
July 06 2016	Wednesday	Id-Ui-Fitr
August 01 2016	Monday	College Foundation Day
August 15 2016	Monday	Independence Day
August 25 2016	Thursday	Janmastami
September 12 2016	Monday	Id-Ud-Zoha
September 30 2016	Friday	Mahalaya
October 02 2016	Sunday	Mahatma Gandhi's Birthday
October 12 2016	Wednesday	Muhurram
October 05 2016	Wednesday to	
November 02 2016	Wednesday	Puja Vacation
November 05 2016	Saturday	Deshbandhu Chittaranjan Das's Birthday
November 09 2016	Wednesday	Jagaddhatri Puja
November 14 2016	Monday	Guru Nanak's Birthday
December 13 2016	Tuesday	Fateha Doaz Daham
December 25 2016	Sunday to	
January 01 2017	Sunday	Winter Recess (Including New Year's Day)
(Inclusive of both days)		
January 12 2017	Thursday	Swami Vivekananda's Birthday
January 23 2017	Monday	Netaji Subhas Chandra Bose's Birthday
January 24 2017	Tuesday	Calcutta University Foundation Day
January 25 2017	Wednesday	Maghotsava
January 26 2016	Thursday	Republic Day
February 01 2017	Wednesday	Saraswati Puja
February 02 2017	Thursday	Saraswati Puja
February 24, 2017	Friday	Sivaratri
March 12 2017	Sunday	Dolyatra
March 13 2017	Monday	Holi
April 09 2017	Sunday	Mahavir Jayanti
April 14 2017	Friday	Chaitra Sankranti, Good Friday & B. R. Ambedkar's Birth Anniversary
April 15 2017	Saturday	New Year's Day (Bengali) & Easter Saturday
May 01 2017	Monday	May Day
May 09 2017	Tuesday	Rabindra Jayanti
May 10 2017	Wednesday	Buddha Purnima
June 16 2017	Friday	Deshbandhu Chittaranjan Das's Death Anniversary
June 26 2017	Monday	Id-Ui-Fitr

N.B.: College & University Websites to be checked regularly

ACADEMIC
CALENDAR
2016-2017

**DESHBANDHU
COLLEGE
FOR GIRLS**

45C, Rashbehari Avenue,
Kolkata-700026
Telephone : 2464 0349



Annexure: i(contd)



Date	Day	Event	Date	Day	Event
1st July 2016	Friday	College reopens after summer recess	25th December 2016	Sunday to	Winter Recess
* July 2016	Last Week	Academic Sub Committee Meeting	1st January 2017	Sunday	College reopens after Winter Recess
4th July 2016	Monday	3rd Year B.A./B.SC Honours and General classes start	2nd January 2017	Monday	Guardians Meeting for 3rd Year B.A./B.SC Honours students
22nd July 2016	Friday	3rd Year B.Com Honours classes start	3rd January 2017	Tuesday	Guardians Meeting for 3rd year B.A./B.Sc. Honours and General students
23rd July 2016	Saturday	1st Year Honours and General classes start (BA/BSC/B.Com)	4th January 2017	Wednesday	Guardians Meeting for 3rd year B.Com Honours students
30th July 2016	Saturday	Diamond Jubilee Closing Ceremony Celebration	5th January 2017	Thursday	Guardians Meeting for 3rd year B.Com Honours and General students
* July 2016	Last week	Grievance and Redressal Cell Meeting	* January 2017	2nd week	Form filling for Part III Examinations
4th August 2016	Thursday	Admission to 1st Year Degree Courses (as per Calcutta University Academic Calendar)	10th January 2017	Tuesday	2nd year Selection Tests start
16th August 2016	Tuesday	2nd Year B.Com Honours and General classes start	31st January 2017	Tuesday	Results of 2nd year Selection Tests
24th August 2016	Wednesday	Change of subject(s)/stream (According to Calcutta University Academic Calendar)	* January 2017	3rd week	College Sports
* August 2016	Last Week	Grievance and Redressal Cell Meeting	27th January 2017	Friday	Last date for submission of Question Papers for Part I Selection Tests 2017
5th September, 2016	Monday	Teachers' Day	* January 2017	4th week	Staff Picnic
6th September, 2016	Tuesday	2nd Year B.A./B.SC Honours and General classes start	3rd February 2017	Friday	Guardians Meeting for 2nd year B.Com Honours and General students
* September 2016	3rd week	Academic Sub Committee Meeting	4th February 2017	Saturday	Guardians Meeting for 2nd year B.A./B.SC Honours students
* September 2016	3rd week	Annual Extempore Speech Competition / Annual Debate Competition/Annual Music Competition / Annual Dance Competition	6th February 2017	Monday	Guardians Meeting for 2nd year B.A./B.SC General students
* September 2016	Last week	Grievance and Redressal Cell Meeting	7th February 2017	Tuesday	Form filling for Part II Examinations
1st October 2016	Saturday	Mid Term Tests (1st, 2nd, 3rd Years) Honours and General	* February 2017	2nd week	1st year Selection Tests start
3rd October 2016	Monday	Mid Term Tests (1st, 2nd, 3rd years) Honours and General	8th February 2017	Wednesday	Last date for submission of results of Part I Selection Tests by all Departments
4th October 2016	Tuesday	Mid Term Tests (1st, 2nd, 3rd year) Honours and General	27th February 2017	Monday	Publication of results of Part I Selection Tests
5th October 2016 to	Wednesday to	Puja Vacation	28th February 2017	Tuesday	Guardians Meeting for B.Com 1st year students
2nd November 2016	Wednesday	College reopens after Puja Vacation	1st March 2017	Wednesday	Guardians Meeting for 1st year B.A./B.SC Honours students
3rd November 2016	Thursday	Last date for submission of Mid Term results by all Departments	2nd March 2017	Thursday	Guardians Meeting for 1st year B.A./B.SC Honours students
4th November 2016	Friday	Publication of Mid Term Test results	3rd March 2017	Friday	Guardians Meeting for 1st year B.A./B.SC General students
7th November 2016	Monday	Academic Sub Committee Meeting	4th March 2017	Saturday	Form filling for Part I Examinations
9th November 2016	Wednesday	Guardians Meeting after Mid-Term Test	* March 2017	2nd week	Re union Day
18th November 2016	Friday	Submission of Question Papers for 3rd Year Selection Tests	* March 2017	3rd week	(date to be declared later)
* November 2016	Last week	Academic Sub Committee Meeting	9th Feb-2017 to	(date to be declared later)	Theory Examinations. Part I & Part II Supplementary Examinations (University)
* November 2016	Last Week	College Social	17th March 2017	(date to be declared later)	Part I Compulsory Language Examination (University)
2nd December 2016	Friday	3rd Year Selection Tests start	20th Feb-2017 to	(date to be declared later)	Practical Examinations of Part I & Part II Supplementary Examinations (University)
15th December 2016	Thursday	NAAC PEER TEAM VISIT	17th March 2017	(date to be declared later)	Annual Alumnae Association Meeting
16th December 2016	Friday	NAAC PEER TEAM VISIT	20th Feb-4th March 2017	(date to be declared later)	Academic Sub Committee Meeting
17th December 2016	Saturday	NAAC PEER TEAM VISIT	31st March 2017	Friday	Rabindra Jayanti Celebrations.
21st December 2016	Wednesday	Submission of 3rd Year results by all Departments	* April 2017	Last week	
23rd December 2016	Friday	Last date of submission of Question Papers for 2nd Year Selection Tests	* May 2017	2nd week	
23rd December 2016	Friday	Publication of 3rd Year results			
23rd December 2016	Friday	Academic Sub Committee Meeting			

Annexure : ii

4.6 AMOUNT SPENT ON MAINTENANCE IN LAKHS



	<i>i) ICT</i>		<i>ii) CAMPUS INFRASTRUCTURE</i>		<i>iii) EQUIPMENTS</i>	
<i>Year</i>	<i>Purchase</i>	<i>Maintenance</i>	<i>Purchase</i>	<i>Maintenance</i>	<i>Purchase</i>	<i>Maintenance</i>
2015 - 2016	<i>HP Laptop (IQAC) 45,938/- Internet Connectivity 40,110/- KOHA Software 30,000/-</i>	<i>1,20,343/-</i>	<i>Furniture 309541/-</i>	<i>1,12,843/- + 23,140 /- (furniture)</i>		<i>36,020/-</i>

