



The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

AQAR for the year

2011-2012

1. Details of the Institution

1.1 Name of the Institution

DESHBANDHU COLLEGE FOR GIRLS

1.2 Address Line 1

45 C, RASHBEHARI AVENUE

Address Line 2

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700026

Institution e-mail address

dbcollegeforgirls@gmail.com

Contact Nos.

(033) 24640349, 24638116

Name of the Head of the Institution

Dr Arundhati Mukhopadhyay, (till Jan 2012)
Kanchan Sengupta (from Feb 2012)



Tel. No. with STD Code:

(033) 24638116

Mobile:

Kanchan Sengupta : 9830413238

Name of the IQAC Co-ordinator:

Manas Naskar

Mobile:

9836660670

IQAC e-mail address:

iqac.dbcollegeforgirls@gmail.com

1.3 NAAC Track ID

OR

1.4 NAAC Executive Committee No. & Date:

March 31, 2007 /117

1.5 Website address:

deshbandhucollegeforgirls.net

Web-link of the AQAR:

http://www.deshbandhucollegeforgirls.net/AQAR2011_12.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.20	2007	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

July, 2007



1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2007—2008; 14/08/2008
- ii. AQAR 2008—2009 ; 2009
- iii. AQAR 2011 –2012 on 22/12/2015

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

.BBA (Self Financed)

1.11 Name of the Affiliating University

UNIVERSITY OF CALCUTTA



1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State /Central Govt. / University

None

University with Potential for Excellence

N.A

UGC-CPE

N.A

DST Star Scheme

N.A

UGC-CE

N.A

UGC-Special Assistance Programme

N.A

DST-FIST

N.A

UGC-Innovative PG programmes

N.A

Any other (*Specify*)

None

UGC-COP Programmes

N.A

2. IQAC Composition and Activities

2.1 No. of Teachers

06 + 1 (principal as the chairperson)

2.2 No. of Administrative/Technical staff

00

2.3 No. of students

00

2.4 No. of Management representatives

00

2.5 No. of Alumni

00

2. 6 No. of any other stakeholder and
community representatives

00

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

00

2.9 Total No. of members

06+1=07

2.10 No. of IQAC meetings held:

No meeting were held in this session.



2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC was marginally functional. All the actions towards the development of the college were taken by the Head of the Institution with the assistance of different sub-committees.

The College was undergoing a phase of transition as the Principal of the college Dr. Arundhati Mukhopadhyay retired on 31st January 2012 and Sri. Kanchan Sengupta, Associate Professor, Department of Economics was handed over the responsibility of the Teacher in Charge of the college from February 2012.

The Hostel building for the students constructed from the grants from the UGC was completed and was handed over to the college by KMDA, the builders of the hostel in January 2012.

Proposal was sent to the University of Calcutta to upgrade two subjects, Political science and Sanskrit to Honours level. The C.U. sent an inspection team of experts.

On the basis of the proposal to the C.U. to increase the number of seats in Honours level in three subjects, English, Education and Geography, 3 teams of experts in respective subjects were sent to the college and permission to increase the number of seats were given.

The College applied to open a centre of post graduate studies in distance mode of education in affiliation of Rabindrabharati University to the Directorate of Distance Education. A team of experts visited the college from the Directorate of Distance Education.



Dr. Ranjita Datta, Reader, Department of Education joined as Guest Lecturer in the Education Department of University of Calcutta to teach at the post graduate level. She was appointed to teach Statistics, Educational Management, Psychology etc.

The computerization of the office started. Software was bought for the internal data base management of the student admission as well as to build up data base of accounts and administration. Though online student admission could not be started but for the sake of transparency admission was web linked for the first time.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year. The IQAC was not functional. All the actions towards the development of the college were taken by the Head of the Institution with the assistance of different sub-committees

Plan of Action	Achievements
<ul style="list-style-type: none"> ➤ Inspection to increase the number of seats at the Honours level in three Departments, i.e. Education, English and Geography by CU Experts. ➤ Plan to build up the hostel infrastructure. ➤ Making preparation for handing over the charges to the Teacher in Charge. ➤ To upgrade two subjects from General to Honours level. 	<ul style="list-style-type: none"> ➤ In view of the growing demand of the students, on the basis of the application of the college to increase the number of seats in Education, English and Geography Honours, inspection teams with respective subject experts were sent to these three departments of the college. Computer Lab. introduced for Geography and Commerce Department. ➤ The Hostel Building for the students of the college constructed on the grant provided by the UGC was successfully completed and handed over by Kolkata Metropolitan Development Authority on January 5, 2012. ➤ On Jan 31, 2012, Dr. Arundhati Mukhopadhyay retired from the position of Principal. Sri. Kanchan Sen Gupta of Department of Economics, as the senior most teacher takes up the office of the Teacher in Charge. ➤ In view of the increasing demand among students for Honours course in Sanskrit and Political Science proposal to introduce Honours in Sanskrit and Political Science in the college submitted to the University of Calcutta.



<ul style="list-style-type: none"> ➤ To open a study centre for Distance Education in the College. ➤ Proposal for 2 day long National seminar of Commerce Department was sent to UGC. ➤ Dr. Ranjita Datta, Reader, Department of Education was appointed as a Guest Lecturer in the Department of Education C.U. to teach. ➤ Plan to observe the death anniversary of Rabindranath Tagore. ➤ To meet the space crunch in the college financial assistance was sought from the Government. 	<ul style="list-style-type: none"> ➤ The College applied for offering Post-graduate course in Distance mode under the affiliation with Directorate of Distance Education, Rabindrabharati University, Salt Lake in Kolkata. Coordinator: Dr. Purnima Ghosh, Associate Professor, Department of Sanskrit. ➤ Grant received from UGC ➤ Dr. Ranjita Datta, Reader, Department of Education joined the Education Department of University of Calcutta as Guest Lecturer to teach at the post graduate level. She was assigned to teach statistics, educational Management, Psychology etc. ➤ Department of Bengali organized an open competition of recitation and songs with all the students of the college to commemorate 'Baishe Sraban', the death anniversary of Rabindranath Tagore in August 2011. ➤ An application of Rs.1.05 crore for the extension of the college building was made to Higher Education Department, Govt of West Bengal. Rs. 70,00,000/- was sanctioned Rs.25,00,000/- has been released.
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* Please see Annexure:A

2.15 Whether the AQAR was placed in statutory body

Yes

☒

No

☐

Management

☐

Syndicate

☐

Any other body

☐



Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	B.A/ B.Sc / B.Com 11(6Honours +5 General)	0	1 (BBA)	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	11+1 =12		1	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option(✓) Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual (✓)	11+1 =12

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

In some subjects revision of syllabi has been done by C.U. where the college did not have any direct role

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Proposal was sent to upgrade two Departments Political Science and Sanskrit from General to Honours courses



Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors / Reader	Professors	Others
17	05	12 + 1 (Reader)		

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	06	00	00	-	-	-	-	00	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

7+ 2+19
Part time,
Contractual
& guests

21 BBA

$\Sigma = 49$

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	00	08	08
Presented papers	01	15	04
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The teaching and Learning are more or less confined to chalk and talk, to recapitulating of lessons given each day in the class by the students in the form of asking questions, and taking regular class tests.

The teachers have to continuously keep on innovating 'down to earth' examples while explaining the subject matter to the students. **As mentioned in the mission and vision of the college, the majority of the students who come from families which are severely economically and educationally challenged, to make a connection between the subject matter and their life, itself, calls for a lot of innovation in teaching.**

The majority of the students lack in self confidence are unexposed to what is going on around them and are not at all sure of their future plans. So, besides, teaching the syllabus, the teachers have to constantly keep on hammering the need to be self reliant and a feeling that they are not lesser human beings. The teaching of the actual syllabus comes after that. This aspect of teaching is not visible, neither does it easy to quantify and always does not yield tangible results but this does pose perhaps the greatest challenge to the teachers.



For this purpose, the students are continuously asked to keep themselves up to date by reading newspapers, watching News. Sometimes they are shown films in the college that has a certain bearing on the syllabus. The college subscribes to one English and one Bengali daily regularly. The college has a DVD player and video CDS to show films occasionally.

Over and above this a full scale mid-term test in November is conducted every year on the syllabus covered from the starting of the session in July to November. This helps both the teachers and the students a lot, to monitor their progress and take necessary actions. Moreover, a Selection Test is taken for each of the 1st, 2nd and 3rd year before they are sent for final Examinations conducted by the University.

The students are given a list of reference books over and above the list of text books in their respective subjects.

The teachers in their personal capacity enrich themselves by having personal memberships in different libraries of the city other than the college. Many of the teachers use the National Library, the Library of Ramakrishna Mission Institute of Culture and Departmental Libraries of their respective subjects of University of Calcutta or of Jadavpur University.

The college also maintained **an institutional membership at the British Council Library**. Some of the departments used the institutional membership regularly.

To enhance quality teaching, internet facility is extensively used by them.

programmes in order to bring the experience to the classroom.

From this session Smart Boards and LCD projectors are installed in some of the class rooms and some Departments use these audio visual facilities to make the learning experience more effective

2.7 Total No. of actual teaching days during this academic year

128 days out of 249 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

None

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00

2.10 Average percentage of attendance of students

65- 70%



2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A / B. SC/ B.Com(H)/ BBA(H)						
BNGA	27	00	00	00	00	74.07
EDCA	11	00	00	90.90	00	90.90
ENGA	08	00	00	100	00	100
GEOA	16	00	13	81	00	94
HISA	13	00	00	69.23	00	69.23
PLSG	18	00	00	94	00	94
SANG	16	00	00	62.5	00	62.5
ECOG	08	00	00	88	00	88
MTMG	01	00	00	00	00	00
PHIG	14	00	00	85	00	85
B.COM	13	00	00	100	00	100
BBA	10	00	00	40	00	40

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The function of monitoring the teaching learning process was taken up by the Academic Sub Committee.

- Class tests were taken
- Mid-term tests were taken
- Selection tests were taken
- The performances of the students are regularly discussed by the teachers in the departmental and academic sub-committee meetings.
Students are given the scope to see the corrected scripts after all tests and they are suggested corrective measures by their teachers.
- In many cases parent teacher meetings are convened to discuss the performance of their wards



2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	2
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	03	00	4+2+2
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC was not functional, so all initiatives in this regard were taken by the teachers and the college authority, in general. One teacher was working on and submitted Minor Research Project sanctioned by UGC.

The Department of Commerce received a grant to organize a 2 day National seminar from UGC.

A few teachers were pursuing Ph.D.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0



3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	1
Outlay in Rs. Lakhs	0	0	0	1,10,000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	1.5 yrs	UGC	1,13,000	1,10,000
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)



3.10 Revenue generated through consultancy

NIL

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	00	0	0	0
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

NIL

3.13 No. of collaborations

International

0

National

0

Any other

0

3.14 No. of linkages created during this year

0

3.15 Total budget for research for current year in lakhs:

From funding agency

UGC

From Management of University/College

Total

1,10,000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	N.A
	Granted	N.A
International	Applied	N.A
	Granted	N.A
Commercialised	Applied	N.A
	Granted	N.A

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
NONE	--	--	--	--	--	NONE

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

N.A

N.A



3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility



Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
A. Campus Area: Plot Area: 2225.6889 M²/ 35 Cottahs (Building constructed by Construction Board of State Govt. 1775 M ²)	College Building G Floor 676.761 m ² 1 st Floor 603.469 m ² 2 nd Floor 541.354 m ²	Hostel Building G Floor 409.38 m ² 1 st Floor 410.14 m ² 2 nd Floor 410.14 m ² Proposed Canteen Common Room 235.770 m²	MPLAD UGC	
B. Class Rooms (Please see the detailed room size)	16 excluding 02 Geo Lab + 01 Computer Lab+ 01 BBA Lab	Proposed 3rd & 4th Floor 215 x 2 m² Above hostel building		
C. Laboratories	03 +01 Room 23 which is computer lab cum class room			
D. Seminar Halls	Room 16 & 17 Convertible class rooms to Seminar Hall			
E. No. of important equipments purchased(≥1-0 Lakh)during the current year	<ul style="list-style-type: none"> Scanner, Hard Disk, UPS 	0.10 L	UGC	
	<ul style="list-style-type: none"> 1 x Auto level Geo Lab 	0.05 L	UGC	
	<ul style="list-style-type: none"> 3 x Lenovo Desk top 	0.77 L	UGC	
F. Value of equipment purchased during the year	Rs. 92,000/-			

4.2 Computerization of administration and library

The process of computerization in the administration and library is in a basic stage.

Efforts are continuously being made to train the office staff in this direction. Plans are also made to install different soft ware to computerize the administration and internal data based management of admission. For this purpose, UGC fund was allotted to buy software from a software company. A college website was there.

Students' data base management was there in the BBA department.

The computer laboratory for the students of Geography Honours and Accountancy Honours in the Commerce stream had been largely in use as a part of their syllabus.



Library is lagging behind in the process of digitization because the post of librarian had been lying vacant from 2009.

4.3 Library services: The post of Librarian was vacant.

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19822*	791806	1073	255974	20895	968599
Reference Books	-	-	39	21185	39	21185
e-Books	-	-	-	-	-	-
Journals	-	-	143 (NO. of issues)	5403	143 (NO. of issues)	5403
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	Maps 65	Price not mentioned	British Council Institutional Membership	6500	Maps 65	Price not mentioned

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	27 + 3 Laptop 1 Laptop for Dept. of BBA 2 from MRPs	BBA 10 (UGC) 10 GEO LAB	Partial In BBA Lab and Principal's office College Library	BSNL Broad Band	NIL	Principal's office 1+ Computer Room 2 + Accountant's office 1+ Computer Room 1 Laptop 1 Total = 5Desk Top	2Laptops in DEPT of Education & Bengali (MRPs) 1 GEO DEPT staffroom 1 College Main Library 1 Laptop for Dept. of BBA	
Added	NIL	NIL	NO CHANGE	NIL	NIL	NIL	NIL	
Total	27 Desktop+ 3 Laptop							



4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Computer lab for Geography and Commerce students is there.

4.6 Amount spent on maintenance in lakhs: Please see Annexure B

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total:

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Student support service in terms of monetary concession is available in the college.

Since the IQAC was not functional at this stage, efforts to enhance awareness about support service were largely made by the college authorities through notification. The **Head of the Institution, teachers** in their respective departments and **the students' union** also take initiative to make the students aware of the support services so that the fund can reach to the right students.

There are various endowments in the college for providing financial support to the needy students. The students may utilize the money for college fees, and examination fees some such endowments are Ashoke Vikash Bhattacharya Memorial Fund, Jitesh Guha Memorial Fund, Geeta Datta Chowdhury Memorial Fund, Priyabala Mukhopadhyaya Memorial Prize Fund, Bijan Behari Bhattacharya Memorial fund. Most of these awards and concessions are given on the means cum merit basis.

Over and above these, economically needy students are provided with the concession for Bus, tram and Train on production of the proof of annual income of their parents.



5.2 Efforts made by the institution for tracking the progression

There is no formal mechanism to track the progression. A file is maintained by the office to keep a record of the students enjoying such concessions. Apart from this an informal mechanism between the teachers and students is always there for tracking the progression.

The main purpose of the student support service in terms of monetary concession is to restrict drop outs of students for want of money. Since the college is not a very big one, the students are individually known to the teachers of their respective departments. So in most of the cases, teachers know which students are needy and require concession. Some departments also keep a record of students enjoying concession. After the publication of the University results, a review is made so that the qualified students may apply for concession, a next time.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1180	0	0	0

(b) No. of students outside the state

05

(c) No. of international students

0

Men

No	%
--	--

Women

No	%
1180	100%

Last Year						This Year					
General	SC	ST	OBC & Minority	Physically Challenged	Total	General	SC	ST	OBC & Minority	Physically Challenged	Total
733	23	00	04	00	760	1148	32	00	04	00	1180

Demand ratio 4:1

Dropout % 9.02

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NONE

No. of students beneficiaries

N.A



5.5 No. of students qualified in these examinations

NET	N.A	SET/SLET	N.A	GATE	N.A	CAT	N.A
IAS/IPS etc	N.A	State PSC	N.A	UPSC	N.A	Others	N.A

No. of students qualified in these examinations.

Since the college is an under-graduate one, there is no opportunity to appear NET, SET/SLET, GATE or CAT examinations. However, every year, quite a few number of students finishing the under graduate degree course from this college pursue post graduate studies in different Universities of the state. Some more engage themselves in career oriented courses for job opportunities. A large number of students passing out from this institution, who are forced to take a break from their career plan because of family reasons, do make a comeback in the job market. They sit for examinations conducted by the School Service Commission, Railway recruitment Board, Bank or similar agencies and build up a career of their own. Some of our students pursue teaching careers in colleges, a large number of them teach in primary, secondary and higher secondary schools, and many of them are employed in different small industries or are self-employed.

Some of the Commerce Graduates pursue higher studies at the University or at the Institute of Chartered Accountancy, at ICWAI and at different management institutes for an MBA or MBM degree. Those who are more interested in getting jobs after the completion of undergraduate course sit for examinations conducted by the Public Service Commission and Union Public Service Commission to work as section officers in the accounts offices of state and central government. Some also works as tax consultants.

5.6 Details of student counselling and career guidance

The college takes regular attempt to expose the students to the possibilities of Jobs which they can pursue as their future careers. In this session Dena Bank arranged for a counselling programme for the students of Commerce and Geography Department.

No. of students benefitted

0

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

5.8 Details of gender sensitization programmes

Since it is a college exclusively for girls, gender sensitizing issue is always discussed in the classes and also outside the classes. They are told and sensitized about the safeguards that are incorporated in the



Indian Constitution in the form of fundamental rights, Visakha Judgement, so on and so forth. The students having Political Science course are especially sensitized about this in the class.

After the Girls' hostel has been made functional, special care and effort is taken for their security on the part of the college. To ensure their security, night guard has been appointed. The hostel committee comprising the faculty members has framed rules pertaining to the security of the hostel so that the inmates are sensitized about the possible risks outside the hostel campus. The hostel matron is on strict vigil whether these rules are adhered to by the boarders and the defaulters in this regard are sensitized about their faults.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

It is true that the students have almost no representation in sports or games in the state, national or international level but they take active participation in some of the annual games and cultural events.

Every year the college organizes annual sports where the Students' Union takes a very active role. The hit is organized in the piece of land in the college campus. The annual sports are organized in a nearby park.

The college also organizes with the help of the Students' Union **an annual social event `Renaissance`** where the students take active part in cultural activities. This is also an occasion where the guardians are invited to the event.

Besides, every year the students Union organizes **Freshers' Welcome** to the newcomers of First year with the 2nd and 3rd year students.

Every year the Students Union observes the **Teachers' Day** on 5th September.

Saraswati Pujo is an event which cuts across the line and barrier of religion. Every year Saraswati, the very own god of the students is worshipped by the students with much enthusiasm and fanfare under the leadership of the Students' Union.

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level



5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	46	25000
Financial support from government	46	8249
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Absence of a proper canteen and a common room for students is a long standing grievance of the students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Deshbandhu College for Girls will be completing its 60 years in the “Service of Womens’ Education” on August 1, 2015. Inspired by the ideal of Deshbandhu Chittaranjan Das the college was established in South Calcutta in 1955 by three visionaries, Sri. Hemendranath Das Gupta, Sri. Jitesh Chandra Guha and Dr. Sudhir Kumar Mitra. To translate the dream of Deshbandhu’s women emancipation, the founders set their goal to establish a college exclusively for girls where the less meritorious students of middle class families would get a chance to enter into the fold of higher education. With this goal in mind, a handful group of dedicated, selfless and enterprising young men Sri. Suddhasatwa Basu, Sri Nakashtra Kumar Raychaudhuri and Sri Asit Kumar Sen started the journey with very meagre means and a lot of constraints.

Over the years, the college is fulfilling this mission of spreading higher education for women coming from all strata of society, even from the families of first generation learners.



So we do not boast of a star studded gallery of extra-ordinary students. Rather we open the doors of higher studies for our students with empathy, personal attention and dedicated teaching. We equip them to face the challenges of larger world, to ensure all round development to become good human beings.

The college that started with honours in only one subject has spread its wings. Offering courses basically in humanities subjects, over all these years the college had opened Commerce stream and a self financed honours course in Business Administration. We are now offering honours courses in Accountancy, Bengali, Education, English, Geography, History, Political Science and Sanskrit.

Mission of the college

To promote inclusive education for women.

To introduce the new horizons of higher education to students.

To instill self confidence in the students.

To nurture creativity and instill courage in students to face the unknown.

To encourage the feeling of identification with the nation and society.

To define the activities of the college in the new milieu of an ICT enabled world.

6.2 Does the Institution has a management Information System

No formal management information system (MIS) is there in the college. In order to introduce MIS, a process was already on.

The College has a website of its own.

An internal database for student admission was set up from this session to facilitate the process of admission for the session 2012-13. Student admission was web linked. In order to maintain transparency student admission was web linked.

Office Accounts was in the process of being computerized. Plans were made to install different software to computerize the admission. UGC fund was allotted to buy software from a software company.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development



Curriculum means the total experience a student gains from any educational institution. Basically curriculum is of two types, hidden and written curriculum. Since the college is an affiliated one under University of Calcutta, there is almost no scope for developing formal curriculum. However, whenever, any workshop or seminar is organised by the University the teachers of the respective departments participate.

Over and above the formal syllabus and curriculum there is a broader sense of the term. Normally we emphasise on written curriculum or syllabus. But there is a larger scope to nurture their diversified talents with the help of various programmes outside the written syllabus. This gives the teachers a lot of scope to build up the character of a student. Since our college has a very good teacher student ratio, the teachers act as a role model for them. One such example is that in spite of absence of an active alumni association, the ex-students, especially who are pursuing higher studies; keep themselves in close touch with the teachers of the college.

6.3.2 Teaching and Learning

Traditional chalk and talk is the most popular method of teaching. Apart from that to bring a variation in the teaching learning processes teachers sometimes depend on more interactive method, such as Audio Visual presentation, Home assignment, Quiz, Peer teaching, Micro teaching, Class room Debate etc.

6.3.3 Examination and Evaluation

As an affiliated college of Calcutta University there is almost no scope to bring any innovation in the examination and evaluation process. However, the college has to bear a heavy load of conducting university examination at UG level which takes a very heavy toll on the actual teaching days. This is especially true in this college because of space crunch and limited number of full time faculty.

COLLEGE EXAMINATIONS

As an affiliated college of the University of Calcutta, students enroll in a 3year degree course comprising of Part I, Part II and Part III Examinations both in Honours and General level.

College takes mid-term and selection tests for each batch of students before they are sent for University Examinations.

Every Honours Department in all three streams of B.A. / B.Sc and B. Com take regular class tests.

Teachers evaluate the scripts of **all the college examination** within 15 days and the results are published in 3 weeks.

UNIVERSITY EXAMINATIONS:

The University of Calcutta had introduced a reform in the under graduate level examination for last few years. The B.A./ B.Sc. final examination which used to be conducted in two parts, since 2006, it is divided into three parts. This had increased the load on the undergraduate colleges to conduct the examinations and evaluation of scripts, manifold. Our college has all the three streams, i.e., B.A., B.Sc. and B.Com. Every year the college is chosen as a venue for all these three streams for conducting the final examinations.



In addition, for the last three years with the introduction of the system of supplementary examination by the University, the college is requisitioned as the venue and teachers perform the task of invigilation for that. **This huge load of conducting examinations, takes almost 4 to 5 months, thereby taking a severe toll on the actual teaching days.**

The teachers teaching **practical and lab based** subjects conduct practical examinations, oversees project work of the students in the college. They also perform the duty of external examiners of practicals to other colleges.

Teachers also **evaluate the scripts; act as scrutineers and review examiners of University Examinations** both at Honours and General level.

The teachers of many departments perform the duty of paper setters of University examinations over and above the duty of paper setting in the college examinations.

The teachers who take post graduate classes in different Universities evaluate post graduate scripts also over and above the regular assignments of Under Graduate examinations.

As a continuation of the Decentralized process, all teachers are assigned with the duty of script evaluation and scrutiny of the general papers of three parts of the University Examinations.

In order to expedite the process of publication of result in the general courses where a huge number of candidates appear every year, the University had introduced a new system of script distribution. Colleges are chosen to act as Zonal Distribution centres for different subjects. The colleges that act as the Zonal distribution Centres are given the responsibility of scripts to the scale 5000. This centre has to take the entire responsibility for the final submission of marks to the University. For this purpose one of the senior teachers of the subject is selected. This year Education, Bengali, Geography and Commerce Departments were selected as Zonal centres. From 2007 Education Department was acting as a zonal Distribution centre.

6.3.4 Research and Development

Many of the young faculty members are pursuing Ph.D.

One of the full time teachers of English Department and one from the Sanskrit Department presented paper in international conference.

Almost all teachers regularly participate in national and state level seminars. Some of them, especially from Commerce, Geography, Political Science and English contribute articles to books and journals.

Teachers regularly attended seminars and workshops and presented papers at State, National and International level

6.3.5 Library, ICT and physical infrastructure / instrumentation

The post of librarian had been lying vacant. So digitization of library could not be introduced.



6.3.6 Human Resource Management

Human Resource Management is conducted in a democratic and transparent way.

- At the end of every 4 years the election of the Teaching and Non-teaching employee Representatives of the Governing Body is conducted under the supervision of the Principal/ TIC according to the rules of 1979 First Statute of the University of Calcutta.
- At the beginning of every Academic session the election of the Secretary of Teachers' Council is conducted by the Principal / TIC.
- For democratic management of the students' affairs every year a full fledged election of the students' union is conducted by the Students Union Election Committee. Under the chairmanship of the TIC the Committee is composed of a few teachers who conduct the election process strictly according to the letters of the election schedule drafted for this purpose.

6.3.7 Faculty and Staff recruitment

None

6.3.8 Industry Interaction / Collaboration

Since the syllabus is not based on technical education, there is almost no such scope for industrial interaction/collaboration. Only in the Commerce department and BBA department, as a part of the curriculum, industrial visits are organised.

6.3.9 Admission of Students

For the first time computerised internal data base management for admission was introduced from this session. Admission was also web linked. For the entire period of admission help desks for different Honours subjects were run by the teachers of the respective Departments to counsel the students.

6.4 Welfare schemes for

Teaching	None
Non teaching	None
Students	West Bengal Minority Development Commission

6.5 Total corpus fund generated

Rs 9,35,982/- (Fixed Deposit)

6.6 Whether annual financial audit has been done

Yes

☐

No

✓ (Till 2011)



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	M.Niloy & Company	No	N.A
Administrative	No	N.A	No	N.A

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ N.A No ☐ N.A

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

There is very little scope in the hands of the affiliated colleges to introduce or make modifications in the Examination process since it is the responsibility of the Parent Institution, University of Calcutta. In their limited scope, many of the faculty members are designated with the duty of setting question papers and moderation.

All full time teachers are engaged in evaluation of answer scripts in the Honours Level. All full time, part time and guest lecturers are assigned to correct and scrutinize the papers at general level.

As a continuation of the Decentralized process, all teachers are assigned with the duty of script evaluation and scrutiny of the general papers of three parts of the University Examinations.

In order to expedite the process of publication of result in the general courses where a huge number of candidates appear every year, the University had been introduced a new system of script distribution. Colleges are chosen to act as Zonal Distribution centres for different subjects. The colleges that act as the Zonal distribution centres are given the responsibility of scripts to the scale 5000. This centre has to take the entire responsibility for the final submission of marks to the University. For this purpose one of the senior teachers of the subject is selected. This year Education Department was selected as Zonal centres. From 2007 this Department was acting as a zonal Distribution centre.



6.11 Activities and support from the Alumni Association

An Alumni Association was formed in the year 2004. The association was formally not very active after 2007. Some of the ex students are always in touch with their respective Departments and with the college.

6.12 Activities and support from the Parent – Teacher Association

In some Departments parent teacher meetings are regularly held but there is no such association.

6.13 Development programmes for support staff

No formal programmes are conducted but the support staffs are continuously given on job training in computer.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Even at the heart of the city of Kolkata, there is a piece of land with trees and shrubs nestling a lot of birds in the college campus which is regularly maintain.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Since the IQAC had not been functioning, all the innovations and best practices were chalked out in the different committees operating for the enhancement of the quality of the college.

Every year an Academic Calendar with curricular and co curricular activities have been chalked out.

Departmental meetings were held regularly throughout the year

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year .

- In view of the growing demand of the students, on the basis of the application of the college to **increase the number of seats in Education, English and Geography Honours**, inspection teams with respective subject experts were sent to these three departments of the college. Computer Lab. introduced for Geography and Commerce Department.



- **The Hostel Building for the students of the college constructed on the grant provided by the UGC was successfully completed and handed over by Kolkata Metropolitan Development Authority on January 5, 2011.**
- **On Jan 31, 2012, Dr. Arundhati Mukhopadhyay retired from the position of Principal. Prof. Kanchan Sen Gupta of Department of Economics, as the senior most teacher takes up the office of the Teacher in Charge.**
- In view of the increasing demand among students for Honours course in Sanskrit and Political Science proposal to **introduce Honours in Sanskrit and Political Science in the college submitted** to the University of Calcutta.
- The College applied for offering **Post-graduate course in Distance mode** under the affiliation with Directorate of Distance Education, Rabindrabharati University, Salt Lake in Kolkata. Coordinator: **Dr. Purnima Ghosh**, Associate Professor, Department of Sanskrit.
- **Dr. Ranjita Datta**, Reader, Department of Education joined the Education Department of **University of Calcutta as Guest Lecturer** to teach at **the post graduate level. She was assigned to teach statistics, educational Management, Psychology and others.**
- Department of Bengali organized an open competition of recitation and songs with all the students of the college to commemorate 'Baishe Sraban', the death anniversary of Rabindranath Tagore in August 2011.
- An application of Rs.1.05 crore for the extension of the college building was made toSo far Rs. 70,00,000/- was sanctioned and so far Rs.25,00,000/- has been released.

7.3 Give two Best Practices of the institution

Introduced the practice of building up computerised data base for the internal management of students admission.

7.4 Contribution to environmental awareness / protection

The students are continuously sensitized against wastage of water and electricity and asked to keep the college building and campus clean by using bins.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒



7.6 Any other relevant information the institution wishes to add

Strength

The college is not a big one. The atmosphere is peaceful, undisturbed and very congenial for academic pursuits.

In all the departments the institute has a very healthy student teacher ratio. Teacher-Student relationship is the strength of this college. This helps the teachers to take personal care to address their weakness and shortcomings.

After three years of studies, a strong bondage is built up between the students and teachers. Many of the students, especially those who continue higher studies, very regularly are in touch with the teachers of their respective departments. Whenever, they find any difficulty in studies, their first choice in trouble shooting is their erstwhile college teachers rather than their mentors in the University.

Weakness

Permanent position in many departments has been lying vacant for years. That has a thwarting effect in the development of many departments. For example, in the Department of Political Science, one of the two substantive teaching positions was lying vacant from 2002. Similarly in the Departments of Philosophy, Geography, Mathematics, English, positions remain vacant taking a lot of time to get filled in.

Additional teaching posts would facilitate better teaching.

Poor and irregular attendance of students is a major problem. In spite of repeated counselling in the class, parent-teacher meeting to sensitize about their wards' in attendance, bringing the students to class regularly is a hard task.

Going to private coaching centres is another source of weakness. These coaching centres offer suggestion of probable questions for the final examinations and the students tend to heavily depend on such suggestion without covering the entire syllabus. In most of the cases the suggestions do not click and they fare poorly in the examinations.

Space Crunch in the college is a very serious weakness. For want of space, it becomes impossible to introduce new courses in the curriculum. Very often, the number of classes in the existing course has to be restricted to a very tight schedule.

A large number of students come from backgrounds that are economically and educationally challenged. So despite all the efforts of the teachers and the institution, the dropout rate of students is considerable. Also lack of exposure among guardians and a not so congenial background at home result in lack of achievement motivation among students.

Opportunities

The students can avail of several opportunities if they are able to successfully finish the three year degree course. The students with better result can pursue higher studies.



Since session 2012-13 a centre of distance education at the post graduate level with the affiliation of Rabindrabharati University has been opened in the college. This gives a lot of opportunities even to the students who had a break in their studies after completion of their under graduate courses.

The students can sit for entrance examinations conducted by the School Service Commission for school teaching jobs.

The students of Commerce stream have the opportunity in audit and account firms and banks.

Challenges

To bring the students to the class room, to stop them from attending the private coaching classes and creating achievement motivation among them are some of the greatest challenges of the time.

The students largely coming from socially and educationally challenged background linguistically weak and are poor in communicating skills. This weakness is reflected in the university examinations. To improve their skill in communication is a challenge for the institution.

To motivate the better students to higher studies so that they can realize their full potentiality.

To make the students economically self reliant so that they can face the challenges in future.

8. Plans of institution for next year

The Principal Dr. Arundhati Mukhopadhyay was scheduled to retire by the end of January and an elaborate preparation had to be chalked out to hand over the full financial and administrative charge of the college to the senior most teacher Sri. Kanchan SenGupta, Associate Professor of the Department of Economics.

In view of the increased number of seats in the honours level of Education, English and Geography departments, adjustment in classrooms and laboratories had to be made.

Plans were made for building up the infra-structure to meet the requirements of opening the hostel facilities for the students. To form a hostel committee with the teachers and to appoint a full time Matron to look after the hostel inmates and also to appoint cook and helping hands to run the daily chores.

Plans were being chalked out to make the office infra-structure ICT enabled as far as possible.

Plans were made to set up seminar libraries and develop the departments Political Science and Sanskrit where Honours curricular was about to start.

Plans were made to send Proposal to the Directorate of Distance Education of Rabindrabharati University to open a study centre of distance Education at Deshbandhu College for Girls to teach at post-graduate level.

To make preparation for forming the next Governing Body of the college as the term of the existing Governing Body was coming to an end.

To find out a solution for the space of students' canteen and common room.



Name : Ms. Devbani Raychaudhuri

Name : Dr. Anita Chattopadhyay Gupta

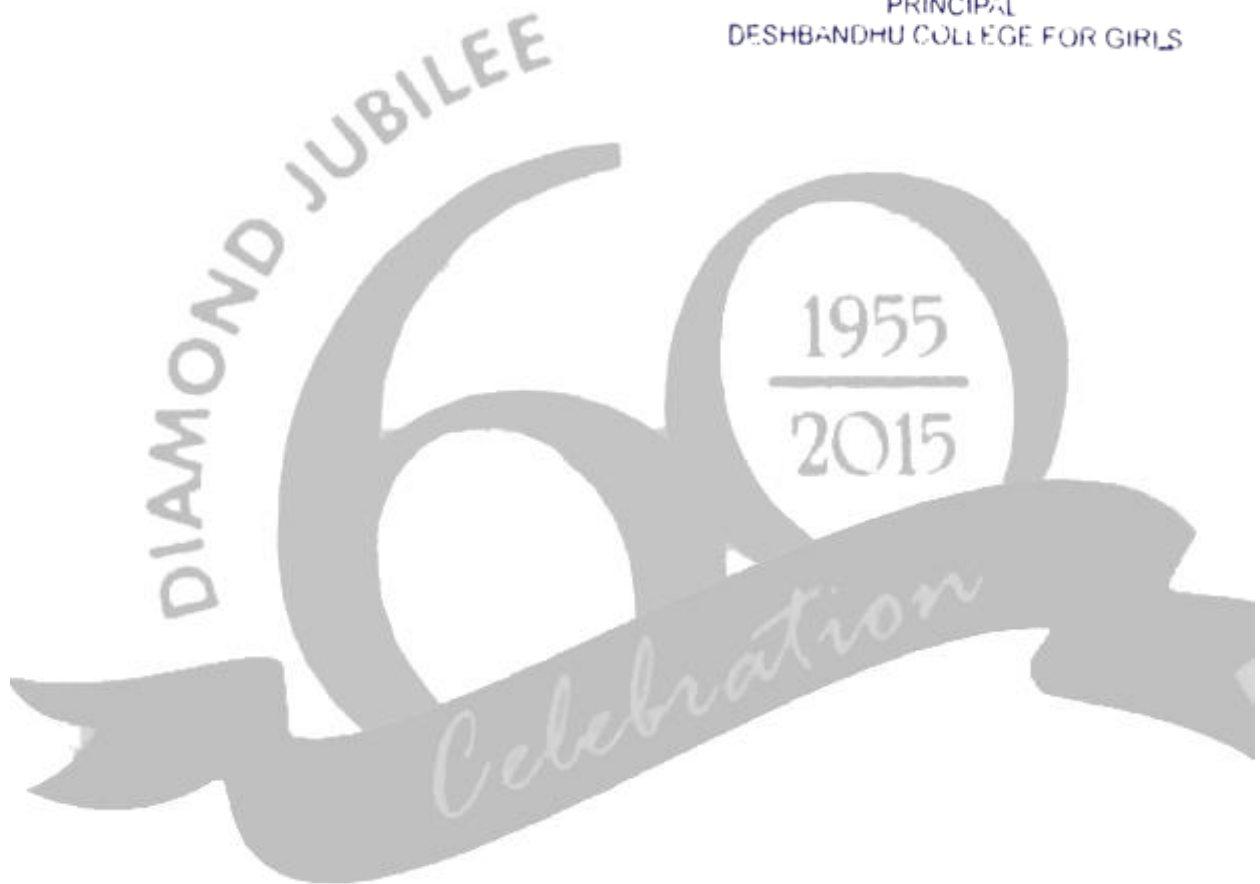
Devbani Raychaudhuri

Anita Chattopadhyay Gupta

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

PRINCIPAL
DESHBANDHU COLLEGE FOR GIRLS





Annexure A

List of Holiday 2011 – 2012	
July 3 2011 Sunday	Rathayatra
August 1 2011 Monday	College Foundation Day
August 15 2011 Monday	Independence Day
August 22 2011 Monday	Janmastami
August 31 2011 Wednesday	Id-Ul-Fitr
September 27 2011 Tuesday	Mahalaya
October 1 2011 Saturday - October 30 2011 Sunday, inclusive of both days	Puja Vacation / Autumn Festival
October 2 2011 Sunday	Mahatma Gandhi's Birthday
November 4 2011 Friday	Jagaddhatni Puja
November 5 2011 Saturday	Deshbandhu Chittaranjan Das's Birthday
November 7 2011 Monday	Id-Ud-Joha
November 10 2011 Thursday	Guru Nanak's Birthday
December 6 2011 Thesday	Muharram
December 25 2011 Sunday- January 1 2012 Sunday, inclusive of both days	Winter Recess
January 23 2012 Monday	Netaji Subhas Chandra Basu's Birthday
January 24 2012 Tuesday	Calcutta University Foundation Day
January 25 2012 Wednesday	Maghotsave
January 26 2012 Thursday	Republic Day
January 28 2012 Saturday	Saraswati Puja
January 29 2012 Sanday	Saraswati Puja
February 5 2012 Sunday	Fateh Dohaz-Daham
February 20 2012 Monday	Sivaratri
March 8 2012 Thursday	Dolyatra
March 9 2012 Friday	Holi
April 6 2012 Friday	Good Friday
April 7 2012 Saturday	Easter Saturday
April 13 2012 Friday	Chaitra Samkranti
April 14 2012 Saturday	Poila Baishak & B. R. Ambedkar's Birthday
May 1 2012 Tuesday	May Day
May 9 2012 Wednesday	Rabindra Jayanti
May 28 2012 Monday	Buddha Purnima
May 16 2012 Wednesday - June 30 2012 Saturday, inclusive of both days	Summer Recess
June 16, 2012	Death Anniversary of Deshbandhu Chittaranjan Das

N.B. – Subject to modifications if necessary

DESHBANDHU COLLEGE FOR GIRLS

45C, RASHBEHARI AVENUE

KOLKATA - 700 026

PHONE : (033) 2464-0349



ACADEMIC CALENDER

2011 - 2012

MORE THAN 50 YEARS IN THE SERVICE OF WOMEN'S EDUCATION



Annexure A

Curricular and Co-Curricular Activities 2011 – 2012		Curricular and Co-Curricular Activities 2011 – 2012	
July 1 2011 Friday	College opens after summer recess	January 7 2012 Saturday	Third Year class percentage calculation ends
July 12 Tuesday & July 26 Tuesday 2011	Academic Sub-committee meeting	January 9 2012 Monday onwards	Third Year Test starts
July 28 2011 Thursday	First Year B.A., B.Sc., B.Com. (Hons & Gen) classes start	January 20 2012 Friday	Submission of question papers for Second Year Test Examination
July 28 2011 Thursday	Third Year B.Com. (Hons & Gen) classes start	January 22 2012 Sunday	Staff Picnic
July 28 2011 Thursday	Third Year B.A., B.Sc. (Hons & Gen)** classes start	January 30 2012 Monday	Last date of submission of marks
July 2011*	Teachers' Council Meeting	February 1 2012 Wednesday	Academic Sub-committee Meeting
August 5 2011 Friday	Last date of admission	February 2 2012 Thursday	Publication of Third Year result
August 8 2011 Monday	Second Year B.Com. (Hons. & Gen) classes start	February 3 Friday & February 4 Saturday 2012	Call for Guardians of Third Year student
August 11 2011 Thursday	Second Year B.A., B.Sc. (Hons & Gen)** Classes start.	February 4 2012 Saturday onwards	Third Year Form Fill-up
August 30 2011 Tuesday	Last date of change of subjects	February 4 2012 Saturday	Second Year class percentage calculation ends
September 5 2011 Monday	Teachers' Day Celebration & Fresher's Welcome	February 6 2012 Monday onwards	Second Year Test starts
September 2011*	Academic Sub-committee Meeting	February 17 2012 Friday	Submission of question papers for First Year Test Examination
September 2011*	Teachers' Council Meeting	February 27 2012 Monday	Last date of submission of marks
September 26 2011 Monday	Submission of question papers for First, Second & Third Year Mid-term Test	February 29 2012 Wednesday	Academic Sub-committee Meeting
October 1 2011 Saturday - October 30 2011 Sunday, inclusive of both days	Puja Vacation / Autumn Festival	February 2012*	Teachers' Council Meeting
October 31 2011 Monday	College reopens after puja Vacation	March 2 2012 Friday	Second Year Result Publication
November 2 2011 Wednesday onwards	Mid-term Tests for First, Second & Third Year start	March 3 2012 Saturday	First Year class percentage calculation ends
November 29 2011 Tuesday	Submission of marks	March 3 Saturday & 5 Monday 2012	Call for Guardians of Second Year student
November 2011*	Teachers' Council Meeting	March 6 2012 Tuesday onwards	Second Year Form Fill-up
December 7 2011 Wednesday	Academic Sub-committee Meeting	March 6 2012 Tuesday	First Year Test starts
December 8 2011 Thursday	Publication of Result of Mid-term Test	March 27 2012 Tuesday	Last date of submission of marks
December 2011*	College Sports	March 30 2012 Friday	Academic Sub-committee Meeting
December 19 2011 Monday	Submission of question papers for Third Year Test Examination	March 2012*	National level seminar
December 23 2011 Friday	College Social	April 2 2012 Monday	First Year Result Publication
December 25 2011 Sunday - January 1 2012 Sunday, inclusive of both days	Winter Recess	April 3 Tuesday & 4 Wednesday 2012	Call for Guardians of First Year student
December 2011*	Teachers' Council Meeting	April 5 Thursday 2012 onwards	First Year Form Fill-up
January 2 2012 Monday	College reopens after Winter Recess	April 2012*	Teachers' Council Meeting
		April 10 2012 Tuesday	Annual Alumni Association Meeting

* Specific dates to be announced later.

**Class of Geography (Hons & Gen) students will commence immediately after their Practical Examination



Annexure B

4.6 AMOUNT SPENT ON MAINTENANCE IN LAKHS

Year	(i) ICT		(ii) CAMPUS INFRASTRUCTURE & FACILITIES		(iii) EQUIPMENTS	
	Purchased	Maintenance	Purchased	Maintenance	Purchased	Maintenance
2011 - 12	2 Multimedia Projectors =Rs.60,155/-	NIL	1 42" Information Display Board =Rs.1,82,000/-	NIL General Repairs & Maintenance =Rs.40,969/-	NIL	NIL
	2 Smart boards= Rs.5,99,040/-	NIL	1 Generator=Rs.4,33,463/-	NIL	NIL	NIL
	NIL	NIL	1 photocopier machine =2,99,520/-	NIL	NIL	Computer Maintenance =Rs.37,226/-
	NIL	NIL	D Link switch/cable connector= Rs.10,874/-	NIL	NIL	NIL
	NIL	NIL	Construction of hostel =Rs.16,27,500/-	NIL	NIL	NIL
	NIL	NIL	Wiring for Lan =Rs.28,636/-	NIL	NIL	